

**TRIVILLAGE**  
**REGIONAL SEWAGE SERVICES COMMISSON**

POLICY STATEMENT:

ADOPTED: *MAY 20 / 2010*

SUBJECT: CO-OP EDUCATION PROGRAM

BACKGROUND:

The Trivillage Regional Sewage Services Commission owns and operates a sanitary sewer collection system consisting of trunk sanitary sewers, sanitary sewer mains and sanitary sewer services from those mains to the property line of any lot.

The Trivillage Regional Sewage Services Commission recognises a responsibility to train and educate waste water system personnel in the effective and safe construction, maintenance and trouble shooting of problems and potential problems inherent in a sewer system.

POLICY:

The Commission will:

- provide instruction in topics related to the maintenance and safe practises of working in and around a sewer system as well as preventing blockages and problems that may impair the proper function of the system.
- work at the continuous improvement of policies and procedures related to safe and effective operation of the system.
- Facilitate attendance at regular education upgrading seminars held by the Water and Waste Water Association.

The Contractor/employee will:

- Participate in specified and approved courses upon approval of the Commission.
- Maintain acceptable academic standing in all courses provided and provide a completion certificate within one month of the completion of the course.
- Inform themselves as much as possible about the specifics of the safe maintenance of the system.
- Sign an agreement prior to commencing a course to complete a work term upon completion of each course. (Appendix A)

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- Reimburse the Commission for all costs associated with the course taken if the work term is not completed.

**Work Term Duration**

- The work term for a "ticket designation" will be \_\_\_\_\_ months subsequent to the presentation of a completion certificate.
- The work term for an approved course will be \_\_\_\_\_ subsequent to the presentation of a completion certificate.

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APPENDIX A:

I, \_\_\_\_\_, agree to complete a work term of \_\_\_\_\_ in return for financial support as agreed to by the Commission on \_\_\_\_\_. I understand that if I failure to complete the 'work term', I will be required to reimburse the Commission for all costs associated with my taking of the course.

\_\_\_\_\_  
Signature

For the Commission

\_\_\_\_\_  
Signature

Date