Protection of Privacy Act, SA 2024 c P-28.5

PROTECTION OF PRIVACY BYLAW

BEING A BYLAW OF THE TRI VILLAGE REGIONAL SEWER SERVICES COMMISSION, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSES OF THE PROTECTION OF PRIVACY ACT, TO ESTABLISH A DIRECTORY OF PERSONAL INFORMATION BANKS, AND TO ESTABLISH A PRIVACY MANAGEMENT PROGRAM

BYLAW NO. 18-2026

WHEREAS pursuant to section 55(1) of the *Protection of Privacy Act*, SA 2024, c P-28.5, Tri Village Regional Sewage Services Commission (hereinafter called the "Commission") may delegate to any person any power, duty, or function of the head under the Act, except the power to delegate;

AND WHEREAS pursuant to section 55(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, a delegation must be in writing and may contain any conditions or restrictions the head of the public body considers appropriate;

AND WHEREAS pursuant to section 57(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5 the head of the Commission must publish a directory, in printed or electronic form, that lists the Commission's Personal Information Banks;

AND WHEREAS pursuant to section 6(1) of the *Protection of Privacy Act* (Ministerial) Regulation, Alta Reg 143/2025, the Commission must establish a Privacy Management Plan;

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, c M-26, the Board of the Commission enacts as a Bylaw as follows:

PART 1 TITLE

1.1 This Bylaw shall be known as the "Protection of Privacy Bylaw."

PART 2 DEFINITIONS

2.1 "Act" means the *Protection of Privacy Act*, SA 2024, c P-28.5, as amended;

2.2 "Chief Administrative Officer" means the Chief Administrative Officer of the Tri Village Regional Sewer Services Commission'

2.3 "Commission" means the Tri Village Regional Sewer Services Commission;

2.4 "Regulations" means the Protection of Privacy Act (Ministerial) Regulation, Alta Reg 143/2025.

PART 3 INTERPRETATION

3.1 The headings in this Bylaw are for reference purposes only.

PART 4 DESIGNATED HEAD

4.1 For the purposes of the Act, the Chief Administrative Officer is designated as the head of the Commission.

PART 5 PRIVACY OFFICER

5.1 For the purposes of the Act, the Chief Administrative Officer is the Privacy Officer or shall designate a member of the Commission staff or contractor as the Privacy Officer.

PART 6 PERSONAL INFORMATION BANKS DIRECTORY

6.1 For the purposes of the Act, the head of the Commission is empowered to publish a directory, in printed or electronic form, that lists the Commission's personal information banks.

PART 7 PRIVACY MANAGEMENT PROGRAM

7.1 The Commission's privacy management program may be approved by the Board of the Commission by resolution.

PART 8 SEVERABILITY

8.1 Should any provision of this Bylaw be invalid, then such provision shall be severed, and the remainder of the Bylaw shall remain in force.

PART 9 TRANSITION AND COMING INTO FORCE

9.1 This Bylaw takes effect on the final passing and signing thereof.

READ A FIRST TIME THIS 11th DAY OF MARCH, 2026

READ A SECOND TIME THIS 11th DAY OF MARCH, 2026

UNANIMOUS CONSENT to proceeding to third reading this THIS 11th DAY OF MARCH, 2026

READ A THIRD TIME THIS 11th DAY OF MARCH, 2026

TRI VILLAGE REGIONAL SEWAGE SERVICES COMMISSION

(Original Signed)

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Chair, Gwen Jones

(Original Signed)

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Chief Administrative Officer, Angela Duncan