Minutes of a Regular Meeting of the Board of the Tri Village Regional Sewage Services Commission in the Province of Alberta,
Held on Thursday November 12, 2026, at Alberta Beach Council Chambers & via Zoom,
Commencing Immediately following the Organizational Meeting

IN ATTENDANCE Gwen Jones, Chairperson
Kelly Muir, Vice Chairperson
Kent Galusha, Director
Rodney Janz, Director
Daryl Weber, Director
Barrie Ronaldson, Director (via Zoom)
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

GALLERY Online – 0 In-person – 0

CALL TO ORDER Chairperson Gwen Jones called the meeting to order at 7:05 p.m.

ACCEPTANCE OF AGENDA

Res. 26-076 **MOVED** by Director Daryl Weber that the November 12th, 2026 regular Board meeting agenda be approved with the following changes:

- Change the word 'management' to 'response' in agenda item 8.b.
- Add 8.d Val Quentin Christmas Light Plug-in.

CARRIED

APPROVAL OF MINUTES

Res. 26-077 **MOVED** by Director Barrie Ronaldson that the Minutes of the September 9th, 2026 regular Board meeting be approved as presented.

CARRIED

DELEGATIONS

REPORTS

Res. 26-078 **MOVED** by Vice Chairperson Kelly Muir that the Administration Report be accepted for information.

CARRIED

Res. 26-079 **MOVED** by Director Daryl Weber that the Year-to-Date Financial Report, as of October 31, 2026, be accepted for information.

CARRIED

Res. 26-080 **MOVED** by Vice Chairperson Kelly Muir that the Operation Managers' Report be accepted for information.

CARRIED

UNAPPROVED

BYLAWS & POLICIES

OLD BUSINESS

Res. 26-081 **MOVED** by Chairperson Gwen Jones that resident education, self-assessment, and voluntary correction be included as part of the Sewer Inspection Program in 2027 and FURTHER that targeted fogging be included in the Inspection Program in 2028, subject to approval of the 2028 Budget and FURTHER that property owners be provided 12-months between the commencement of the 2027 education program and 2028 fogging program to provide an opportunity to self-report and correct any deficiencies prior to enforcement proceeding.

CARRIED

Res. 26-082 **MOVED** by Chairperson Gwen Jones that the Chief Administrative Officer and Operations Manager investigate opportunities to apply and pay for permits online.

CARRIED

Res. 26-083 **MOVED** by Vice Chairperson Kelly Muir that the member municipality feedback regarding the proposed Member Sewer Bylaw be accepted for information for the record, and FURTHER that Administration refer the matters identified by the Board to legal counsel and bring the Bylaw back to the Board for approval prior to providing it to the member municipalities for adoption.

CARRIED

Res. 26-084 **MOVED** by Director Barrie Ronaldson that the TVRSSC request to be placed on the February 4, 2026 Tri-Village Municipal Meeting to present information and have a discussion regarding the Member Bylaw Review and Inspection Program as well as the System Fees Bylaw.

CARREID

NEW BUSINESS

Res. 26-085 **MOVED** by Director Barrie Ronaldson that the draft 2027 Operating and Capital Budget be accepted as information for the record and FURTHER that changes be made as discussed at meeting time and FURTHER that the Budget be brought back to the January 2027 Board meeting for further review and approval.

CARRIED

Res. 26-086 **MOVED** by Director Daryl Weber the information and discussion regarding the TVRSSC Emergency Response Plan be accepted as information for the record.

CARRIED

UNAPPROVED

Res. 26-087 **MOVED** by Vice Chairperson Kelly Muir that the TVRSSC apply to the Strategic Energy Management for Industry (SEMI) program.

CARRIED

Res. 26-088 **MOVED** by Vice Chairperson Kelly Muir that the Summer Village of Val Quentin be permitted to plug into the Val Quentin Lift Station for the purposes of their Cantin Park Christmas lights.

CARRIED

INFORMATION ITEMS

NEXT MEETING DATE The next meeting date is set for January 13, 2027 at 7:00 p.m. in Alberta Beach Council Chambers.

CONFIDENTIAL ITEMS

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 9:12 p.m.

These minutes approved this 13th day of January, 2027.

_____
Chairperson, Gwen Jones

_____
Chief Administrative Officer, Angela Duncan

UNAPPROVED