Minutes of an Organizational Meeting of the Board of the Tri Village Regional Sewage Services Commission in the Province of Alberta, Held on Thursday, November 12th, 2026, at Alberta Beach Council Chambers & via Zoom , Commencing At 7:00 P.M.

IN ATTENDANCE

Gwen Jones, Chairperson
Kelly Muir, Vice Chairperson
Daryl Weber, Director
Rodney Janz, Director
Kent Galusha, Director
Barrie Ronaldson, Director (via Zoom)
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

CALL TO ORDER

Chairperson Gwen Jones called the meeting to order at 7:01 p.m.

ACCEPTANCE OF AGENDA

Res. 26-070 **MOVED** by Vice Chairperson Kelly Muir that the November 12th, 2026 organizational meeting agenda be approved as presented.

CARRIED

Board Member Rodney Janz left the meeting at 7:02 p.m.

NOMINATIONS

Res. 26-071 **MOVED** by Director Daryl Weber that the Board confirms Gwen Jones as Chairperson and Kelly Muir as Vice Chairperson as per Bylaw 15-2021.

CARRIED

FINANCIAL CONFIRMATION

Res. 26-072 **MOVED** by Director Kent Galusha that the Board confirms the following:

- Signing authority is Chairperson Gwen Jones, Vice Chairperson Kelly Muir, and Chief Administrative Officer (CAO) Angela Duncan with any two signatures or approvals being required,
- Banking authority is ATB Financial, and
- Member reimbursement is set at $130 per meeting for Board Members and $150 per meeting for the Chair, plus mileage at the CRA rate.

CARRIED

Unapproved

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CONFIRMATION OF APPOINTMENTS

Res. 26-073 **MOVED** by Director Daryl Weber that the Board confirms the following:

a) Secretary-Treasurer / Chief Administrative Officer (CAO) – Angela Duncan,
b) Operations Manager – Jason Madge,
c) Engineer – Associated Engineering and / or Bolson Engineering,
d) Auditor – Doyle and Company Chartered Accountants,
e) Solicitor – McLennan & Ross and / or Patriot Law, and
f) Access to Information (ATIA) Coordinator and Privacy Officer – CAO Angela Duncan.

CARRIED

MEETING DATES

Res. 26-074 **MOVED** by Vice Chairperson Kelly Muir that regular Board meetings be confirmed as the second Wednesday of every second month, commencing in January, at 7:00 p.m. at Alberta Beach Council Chambers.

CARRIED

COMMISSION OFFICE LOCATION

Res. 26-075 **MOVED** by Director Kent Galusha that the commission office be confirmed as the Wildwillow Enterprises Inc. Administration Office, located at 2317 Twp Rd 545, Lac Ste Anne County.

CARRIED

ADDITIONAL MOTIONS

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 7:04 p.m.

These minutes approved this 13th day of January, 2027.

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Chairperson, Gwen Jones

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CAO, Angela Duncan

Unapproved