Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, January 14, 2026, at Alberta Beach Council Chambers & via Zoom,
Commencing at 7:00 p.m.

IN ATTENDANCE Gwen Jones, Chairperson
Kelly Muir, Vice Chairperson
Daryl Weber, Director
Rodney Janz, Director
Barrie Ronaldson, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT Kent Galusha, Director

GALLERY Online – 0 In-person – 0

CALL TO ORDER Chairperson Gwen Jones called the meeting to order at 7:13 p.m.

ACCEPTANCE OF AGENDA

Res. 26-001 **MOVED** by Director Rodney Janz that the January 14, 2026 regular board meeting agenda be approved with the following additions:

- 7.d – Privacy Management Program
- 8.b – Letter of Support

CARRIED

APPROVAL OF MINUTES

Res. 26-002 **MOVED** by Director Daryl Weber that the minutes of the November 26, 2025 organizational Board meeting be approved as presented.

CARRIED

Res. 26-003 **MOVED** by Director Barrie Ronaldson that the minutes of the November 26, 2025 regular Board meeting be approved as presented.

CARRIED

DELEGATIONS

REPORTS

Res. 26-004 **MOVED** by Vice Chairperson Kelly Muir that the administration report be accepted for information.

CARRIED

Res. 26-005 **MOVED** by Director Barrie Ronaldson that the year-to-date financial report, as of December 31, 2025, be accepted for information.

CARRIED

Res. 26-006 **MOVED** by Chairperson Gwen Jones that administration request assistance from the Summer Village of Sunset Point to send letters to residents upstream of lift station SSP3 regarding cloths that are clogging the lift station.

CARRIED

Res. 26-007 **MOVED** by Director Daryl Weber that the Operation Managers Report be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 26-008 **MOVED** by Chairperson Gwen Jones that the *Request for Decision – Request for Changes to the System Fees Bylaw 16-2023* document and discussion be accepted for information.

CARRIED

OLD BUSINESS

Res. 26-009 **MOVED** by Vice Chairperson Kelly Muir that CAO Evaluation Policy TVRSSC-POL-3 be amended as follows:

- Change the date of the annual performance evaluation from September to May.

CARRIED

Res. 26-010 **MOVED** by Director Barrie Ronaldson that the 2026 TVRSSC Operating and Capital Budget be approved with the following amendments:

- Income – Transfer $20,000 from the revitalization reserve
- Expense – Increase Repairs and Maintenance by $20,000 to repair pumps.

CARRIED

Res. 26-011 **MOVED** by Chairperson Gwen Jones that CAO Duncan and Commission Manager Madge attend the February 26, 2026 Regional Water and Wastewater Assessment Initiative meeting and report back to the Board.

CARRIED

Res. 26-012 **MOVED** by Director Daryl Weber that the TVRSSC join with the WILD Water Commission to develop a Privacy Management Program as required by the Protection of Privacy Act and the Access to Information Act and FURTHER that WILD remain the lead on this project.

CARRIED

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NEW BUSINESS

Res. 26-013 **MOVED** by Vice Chairperson Kelly Muir that the 2027-2031 TVRSSC Capital Plan be approved as presented.

CARRIED

Res. 26-014 **MOVED** by Director Barrie Ronaldson that a letter be forward to 54416 Rge Rd 31, Lac Ste Anne County (Lot 1 Block 1 Plan 2521502) stating that the TVRSSC does not object to development that meets provincially legislated setbacks from the property boundary of the lagoon site located at ¼ SW Sec 25 Twp 54 Rge 3 W5 and FURTHER that the TVRSSC has no plans to expand at this time and FURTHER that we reserve the right to expand in the future.

CARRIED

INFORMATION ITEMS

NEXT MEETING DATE Confirmed as March 11, 2026 at 7:00 pm at Alberta Beach Council Chambers.

CONFIDENTIAL ITEMS

Res. 26-015 **MOVED** by Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act the Board goes into closed session at 8:30 p.m. to discuss the following:

a) Update regarding external connection to TVRSSC System (ATIA Section 29(1)(a) & 30(1)(c))
b) CAO Evaluation (ATIA Section 22(2))

CARRIED

Present in Closed Session
Gwen Jones, Chairperson
Kelly Muir, Director
Daryl Weber, Director
Rodney Janz, Director
Barrie Ronaldson, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

Res. 26-016 **MOVED** by Chairperson Gwen Jones that the Board comes out of closed session at 8:40 p.m.

CARRIED

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ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:40 p.m.

These minutes approved this 11th day of March, 2026.

(Original Signed)

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Chairperson, Gwen Jones

(Original Signed)

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Chief Administrative Officer, Angela Duncan