Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, November 26, 2025, at Alberta Beach Council Chambers & via Zoom,
Commencing immediately after the Organizational Meeting

IN ATTENDANCE Gwen Jones, Chairperson
Kelly Muir, Vice Chairperson
Daryl Weber, Director
Rodney Janz, Director
Kent Galusha, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT Barrie Ronaldson, Director

CALL TO ORDER Chairperson Gwen Jones called the meeting to order at 7:13 p.m.

ACCEPTANCE OF AGENDA

Res. 25-081 **MOVED** by Director Daryl Weber that the November 26, 2025 regular board meeting agenda be approved with the following addition:
8.b) Cost Distribution.

CARRIED

APPROVAL OF MINUTES

Res. 25-082 **MOVED** by Vice Chairperson Kelly Muir that the minutes of the September 10, 2025 regular board meeting be approved as presented.

CARRIED

DELEGATIONS

REPORTS

Res. 25-083 **MOVED** by Director Rodney Janz that the administration report be accepted for information.

CARRIED

Res. 25-084 **MOVED** by Director Daryl Weber that the year-to-date financial report, as of October 31, 2025, be accepted for information.

CARRIED

Res. 25-085 **MOVED** by Director Daryl Weber that administration contact the Canada Post office in Alberta Beach to inquire about a mailout to local post boxes and the ability to hang an educational banner there.

CARRIED

Res. 25-086 **MOVED** by Chairperson Gwen Jones that the Operation Managers Report be accepted for information.

CARRIED

BYLAWS & POLICIES

OLD BUSINESS

NEW BUSINESS

Res. 25-087 **MOVED** by Chairperson Gwen Jones that the 2026 draft capital and operating budget be accepted for information and FURTHER that amendments be made as discussed at meeting time and that the draft be brought back to the January meeting for final review and approval.

CARRIED

Res. 25-088 **MOVED** by Director Rodney Janz that the discussion regarding cost distribution be accepted for information.

CARRIED

INFORMATION ITEMS

Res.25-089 **MOVED** by Vice Chairperson Kelly Muir that the following information items be accepted for information:

a) Darwell Lagoon Commission Environmental Protection and Enhancement Act Notice of Application
b) October 30, 2025 email from RMA Insurance: Renewal Update for RMA Insurance
c) November 5, 2025 email from Rhonda King, ACE Water Corporation: Update: $500,000 Grant to Support Regional Water & Wastewater System Assessment

CARRIED

NEXT MEETING DATE Confirmed as January 14, 2026 at 7:00 pm at Alberta Beach Council Chambers.

CONFIDENTIAL ITEMS

Res. 25-090 **MOVED** by Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act the Board goes into closed session at 8:39 p.m. to discuss the following:

a) Update regarding external connection (ATIA Section 29(1)(a) & 30(1)(c))
b) CAO Evaluation (ATIA Section 22(2))

CARRIED

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Present in Closed Session
Gwen Jones, Chairperson
Kelly Muir, Director
Daryl Weber, Director
Rodney Janz, Director
Kent Galusha, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

Res. 25-091 **MOVED** by Chairperson Gwen Jones that the Board comes out of closed session at 9:03 p.m.

CARRIED

Res. 25-092 **MOVED** by Chairperson Gwen Jones that administration pursue an external connection agreement as discussed at meeting time.

CARRIED

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 9:03 p.m.

These minutes approved this 14th day of January, 2025.

(Original Signed)
_____
Chairperson, Gwen Jones

(Original Signed)
_____
Chief Administrative Officer, Angela Duncan