Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, May 14, 2025, at Alberta Beach Council Chambers,
Commencing at 7 p.m.

IN ATTENDANCE Gwen Jones, Chairperson
Keir Packer, Vice Chairperson
Alan Christiansen, Director
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Kathy Dion, Mayor, Summer Village of Val Quentin

ABSENT Roger Montpellier, Director

CALL TO ORDER Chairperson Gwen Jones called the meeting to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

Res. 25-025 **MOVED** by Vice Chairperson Keir Packer that the May 14, 2025 Regular Meeting Agenda be approved as presented.

CARRIED

APPROVAL OF MINUTES

Res. 25-026 **MOVED** by Director Daryl Weber that the minutes of the March 12, 2025 Regular Board Meeting be approved as presented.

CARRIED

Res. 25-027 **MOVED** by Director Alan Christiansen that the minutes of the March 26, 2025 Special Board Meeting be approved as presented.

CARRIED

DELEGATIONS

REPORTS

Res. 25-028 **MOVED** by Director Kelly Muir that the administration report, as presented by Chief Administrative Officer Angela Duncan, be accepted for information.

CARRIED

Res. 25-029 **MOVED** by Director Kelly Muir that the year-to-date financial report, as of March 31, 2025, be accepted for information.

CARRIED

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Res. 25-030 **MOVED** by Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act the Board goes into closed session at 7:11 p.m. to discuss the following:

- External connection to TVRSSC System, FOIP Act Section 25(1)(b)(c)

CARRIED

Present in Closed Session:
Gwen Jones, Chairperson
Keir Packer, Vice Chairperson
Alan Christiansen, Director
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Kathy Dion, Mayor, Summer Village of Val Quentin

Res. 25-031 **MOVED** by Chairperson Gwen Jones that the Board come out of closed session at 7:45 p.m.

CARRIED

Res. 25-032 **MOVED** by Chairperson Gwen Jones that administration seek a legal opinion from Douglas Evanchuk, McLennan Ross LLP regarding an external connection to the TVRSSC system.

CARRIED

Res. 25-033 **MOVED** by Director Kelly Muir that the Operation Managers Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

OLD BUSINESS

Res. 25-034 **MOVED** by Chairperson Gwen Jones that administration is authorized to proceed with an invitational request for proposals for the sewer masterplan project with invitations being sent to Associated Engineering, Stantec Engineering, and Bolson Engineering.

CARRIED

Res. 25-035 **MOVED** by Chairperson Gwen Jones that administration investigate alternate grants that may be available for the sewer masterplan project.

CARRIED

Res. 25-036 **MOVED** by Director Daryl Weber that the Briefing Note – *Draft Connection Agreement* be accepted for information and further that information be brought back to a future Board regarding connection fees and the revitalization levy as discussed at meeting time.

CARRIED

NEW BUSINESS

INFORMATION ITEMS

Res. 25-037 **MOVED** by Director Keir Packer that the March 28, 2025 email from Municipal Affairs Minister Ric McIver: Provincial Priorities Act be accepted for information.

CARRIED

Res. 25-038 **MOVED** by Director Kelly Muir that the April 14, 2025 email from Rhonda King, Ace Water Corporation: *Water / Wastewater Update on work since the Fall Forum* be accepted for information.

CARRIED

NEXT MEETING DATE Confirmed as July 9, 2025 at 7:00 pm at the Alberta Beach Council Chambers.

CONFIDENTIAL ITEMS

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:25 p.m.

These minutes approved this 9th day of July, 2025.

(Original Signed)
Chairperson, Gwen Jones

(Original Signed)
CAO, Angela Duncan