

**Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, March 12, 2025, at Alberta Beach Council Chambers,
Commencing at 7 p.m.**

IN ATTENDANCE

Gwen Jones, Chairperson
Keir Packer, Vice Chairperson (Via Zoom)
Roger Montpellier, Director (Via Zoom)
Alan Christiansen, Director
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator (Via Zoom)

ABSENT

CALL TO ORDER

Chairperson Gwen Jones called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 25-013

MOVED by Director Kelly Muir that the March 12, 2025 Regular Meeting Agenda be approved with the following addition:
8.b) Water Feasibility Study – Tri Village Region.

CARRIED

**APPROVAL OF
MINUTES**

Res. 25-014

MOVED by Director Daryl Weber that the minutes of the January 9, 2025 Regular Board Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

REPORTS

Res. 25-015

MOVED by Director Kelly Muir that the administration report, as presented by Chief Administrative Officer, Angela Duncan, be accepted for information.

CARRIED

Res. 25-016

MOVED by Vice Chairperson Keir Packer that the year-to-date financial report, as of February 28, 2025, be accepted for information.

CARRIED

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Res. 25-017 **MOVED** by Director Roger Montpellier that the Operation Managers Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 25-018 **MOVED** by Chairperson Gwen Jones that draft policy *Non-Member Municipality Customer Service Connection Policy TVRSSC POL-25-4* be accepted for information and further that the draft *Memorandum of Agreement* with Lac Ste Anne County regarding the requested connection at the Summer Village of Val Quentin be added to the May regular meeting agenda.

CARRIED

Res. 25-019 **MOVED** by Director Daryl Weber that Policy *Hook Up of Properties Outside the Boundaries of the Three Villages* by rescinded.

CARRIED

OLD BUSINESS

Res. 25-020 **MOVED** by Director Alan Christiansen that Angela Duncan o/a Municipal Rising Tides Administration and Consulting be retained to draft the Sewer Master Plan – Water for Life grant application as per the terms presented at meeting time.

CARRIED

Res. 25-021 **MOVED** by Chairperson Gwen Jones that TVRSSC accept reimbursement from Lac Ste Anne County, including the terms of reimbursement as outlined in Reeve Blakeman's February 3, 2025 letter, for fifty percent of the cost of preparing the draft *Memorandum of Agreement* regarding Lac Ste Anne County's requested connection at the Summer Village of Val Quentin.

CARRIED

NEW BUSINESS

Res. 25-022 **MOVED** by Chairperson Gwen Jones that a special meeting is called for March 26, 2025 at 7 p.m. at Alberta Beach Council Chambers (4535-50 Ave Alberta Beach) for the purpose of meeting with the TVRSSC Auditor and approving the 2024 audited financial statements.

CARRIED

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Res. 25-023 **MOVED** by Director Daryl Weber that the TVRSSC is open to exploring the possibility of a joint sewer and water commission under the existing TVRSSC Commission.

CARRIED

INFORMATION ITEMS

Res. 25-024 **MOVED** by Director Kelly Muir that the following information items be accepted for information:

- a) February 4, 2025 email from Alberta Municipalities: 2025 Annual Membership Renewal
- b) February 26, 2025 letter from Minister McIver: Provincial Priorities Act.

CARRIED

NEXT MEETING DATE Confirmed as March 26, 2025 at 7:00 pm at the Alberta Beach Council Chambers

**CONFIDENTIAL
ITEMS**

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:00 p.m.

These minutes approved this 14th day of May, 2025.

Chairperson, Gwen Jones

CAO, Angela Duncan