

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE TRIVILLAGE
REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA,
HELD ON WEDNESDAY, SEPTEMBER 11, 2024, AT ALBERTA BEACH
COUNCIL CHAMBERS, COMMENCING AT 7:00 P.M.**

IN ATTENDANCE Gwen Jones, Chairperson
Keir Packer, Vice Chairperson (Via Zoom until 8:36 p.m.)
Alan Christiansen, Director
Roger Montpellier, Director
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Wendy Wildman, Wildwillow Enterprises (Via Zoom, 7:24 p.m. until
7:50 p.m.)

ABSENT n/a

CALL TO ORDER Chairperson Gwen Jones called the meeting to order at 7:02 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 24-049 **MOVED** by Director Kelly Muir that the September 11th, 2024
Regular Meeting Agenda be approved as presented. **CARRIED**

**APPROVAL OF
MINUTES**

Res. 24-050 **MOVED** by Director Roger Montpellier that the minutes of the July
10th, 2024 Regular Board Meeting be approved as presented. **CARRIED**

DELEGATIONS n/a

REPORTS

Res. 24-051 **MOVED** by Chairperson Gwen Jones that the Chairpersons report,
as verbally provided by Gwen Jones, be accepted for information. **CARRIED**

Res. 24-052 **MOVED** by Chairperson Gwen Jones, because it has been a year
since CAO Angela Duncan assumed the role, that a proforma Chief
Administrative Officer (CAO) evaluation be sent to the board for
review and comment. **CARRIED**

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Res. 24-053 **MOVED** by Director Daryl Weber that the administration report, as presented by Chief Administrative Officer, Angela Duncan, be accepted for information.

CARRIED

Res. 24-054 **MOVED** by Director Kelly Muir that the year-to-date financial report, as of August 31, 2024 be accepted for information.

CARRIED

Res. 24-055 **MOVED** by Vice Chairperson Keir Packer that the Operations Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 24-056 **MOVED** by Chairperson Gwen Jones that Bylaw 14-2024, being a bylaw for the purpose specified in section 256 of the Municipal Government Act, be given first reading.

CARRIED

Res. 24-057 **MOVED** by Director Kelly Muir that Bylaw 14-2024, being a bylaw for the purpose specified in section 256 of the Municipal Government Act, be given second reading.

CARRIED

Res. 24-058 **MOVED** by Director Roger Montpellier that Bylaw 14-2024 be considered for 3 readings in one sitting.

CARRIED UNANIMOUSLY

Res. 24-059 **MOVED** by Director Alan Christiansen that Bylaw 14-2024, being a bylaw for the purpose specified in section 256 of the Municipal Government Act, be given third and final reading.

CARRIED

OLD BUSINESS

n/a

NEW BUSINESS

Res. 24-060 **MOVED** by Director Daryl Weber that the TVRSSC Administration participate in the Tri Village Community Meet and Greet occurring on September 14, 2024 in Alberta Beach.

CARRIED

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INFORMATION ITEMS

Res. 24-061 **MOVED** by Director Kelly Muir that the July 3, 2024 letter from RMA Insurance regarding additional coverage options for members be accepted for information.

CARRIED

NEXT MEETING DATE Confirmed as November 13, 2024 at 7:00 pm at the Alberta Beach Council Chambers

**CONFIDENTIAL
ITEMS**

Res. 24-062 **MOVED** by Chairperson Gwen Jones that, pursuant to section 197(2) of the Municipal Government Act, the Board go into closed meeting at 7:23 p.m. to discuss: Administration Update and Memorandum of Agreement with Lac Ste Anne County – FOIPP Act Section 21, privileged information; potential land purchase – FOIPP Act Section 25, disclosure harmful to economic and other interests of a public body.

CARRIED

IN ATTENDANCE:

Gwen Jones, Chairperson
Keir Packer, Vice Chairperson (Via Zoom, until 8:36 p.m.)
Alan Christiansen, Director
Roger Montpellier, Director
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Wendy Wildman, Wildwillow Enterprises (Via Zoom, 7:24 p.m. until 7:50 p.m.)

Res. 24-063 **MOVED** by Chairperson Gwen Jones that the Board come out of Closed Session at 8:48 p.m.

CARRIED

Res. 24-064 **MOVED** by Chairperson Gwen Jones that a pros and cons list regarding a potential land purchase be developed.

CARRIED

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Res. 24-065 **MOVED** by Director Alan Christiansen that the Memorandum of Agreement be forwarded to Lac Ste Anne County, as amended, for comment.

CARRIED

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:52 p.m.

These minutes approved this 13th day of November, 2024.

Chairperson, Gwen Jones

CAO, Angela Duncan