

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, JANUARY 10, 2024,
AT THE SUNSET POINT ADMINISTRATION BUILDING,
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Gwen Jones, Chairperson
Keir Packer, Vice Chairperson (via Zoom)
Alan Christiansen, Director
Roger Montpellier, Director (via Zoom)
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

n/a

CALL TO ORDER

Chairperson Gwen Jones called the meeting to order at 7:01 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 24-001

Moved by Director Daryl Weber that the January 10th, 2024 Regular Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF
MINUTES**

Res. 24-002

Moved by Director Kelly Muir that the minutes of the November 8th, 2023 Organizational Board Meeting and the November 8th, 2023 Regular Board Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

REPORTS

Res. 24-003

Moved by Director Daryl Weber that the Chairpersons report, as verbally provided by Gwen Jones, be accepted for information.

CARRIED

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Res. 24-004 Moved by Director Al Christiansen that the Administration Report, as presented by Chief Administrative Officer, Angela Duncan, be accepted for information.

CARRIED

Res. 24-005 Moved by Vice Chairperson Keir Packer that the year-to-date financial report, as of December 31, 2023 be accepted for information.

CARRIED

Res. 24-006 Moved by Director Daryl Weber that the Operator's Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

OLD BUSINESS

Res. 24-007 Moved by Director Roger Montpellier that the repair of three of the four pumps for the Main Alberta Beach Lift Station be approved in the amount of \$15,000 per pump for a total cost of \$45,000.

CARRIED

Res. 24-008 Moved by Chairperson Gwen Jones that the draft operating and capital budget be approved with the following amendments:

- 1) Increase Interest Income from \$25,000 to \$50,000;
- 2) Decrease Honoraria from \$8,000 to 6,300;
- 3) Decrease Contracted Rental Services from \$6,900 to \$6,000
- 4) Decrease Repairs/Maintenance Lagoon from \$20,000 to \$15,000;
- 5) Decrease Lagoon Discharge from \$20,000 to \$15,000;
- 6) Decrease Utilities and Telephone from \$50,000 to \$40,000.

CARRIED

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Res. 24-009

Moved by Director Al Christiansen that the 2025-2029 5-year capital plan be approved as presented.

CARRIED

NEW BUSINESS

INFORMATION ITEMS

Res. 24-010

Moved by Director Kelly Muir that the board accept the following information items, for information:

- a) December 11, 2023 email from Alberta Municipalities re: estimated 2024 power costs under Power Plus.

CARRIED

NEXT MEETING DATE

Confirmed as March 13, 2024 at 7:00 pm at the Alberta Beach Council Chambers

**CONFIDENTIAL
ITEMS**

Res. 24-011

Moved by Chairperson Gwen Jones that, pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 8:06 p.m. to discuss the following:

- a) Third Party Agreements – Third Party Business Interests (FOIPP Act Section 16)

CARRIED

The following individuals were present for the closed session:

Gwen Jones
Keir Packer (via Zoom)
Alan Christiansen
Roger Montpellier (via Zoom)
Kelly Muir
Daryl Weber
Jason Madge
Angela Duncan

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Res. 24-012 Moved by Chairperson Gwen Jones that the Board come out
of closed meeting session at 8:43 p.m.

CARRIED

Res. 24-013 Moved by Chairperson Gwen Jones that Administration
review sewer hook-ups outside TVRSSC's member
municipalities boundaries and seek legal advice regarding
same.

CARRIED

ADJOURNMENT

As all matters have been addressed Chairperson Gwen Jones
declared the meeting adjourned at 8:53 p.m.

These minutes approved this 13th day of March, 2024.

Kelly Muir
KM FOR

Chairperson, Gwen Jones

Angela Duncan

CAO, Angela Duncan