

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE  
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN  
THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, SEPTEMBER 13<sup>th</sup>,  
2023, AT THE SUNSET POINT ADMINISTRATION BUILDING,  
COMMENCING AT 7:00 P.M.**

**IN ATTENDANCE**

Gwen Jones, Vice Chairperson/Director  
Alan Christiansen, Director  
Roger Montpellier, Director  
Kelly Muir, Director  
Keir Packer, Director (via Zoom)  
Daryl Weber, Director  
Angela Duncan, Chief Administrative Officer  
Jason Madge, Manager/Operator

**ABSENT**

n/a

**CALL TO ORDER**

Vice Chairperson Gwen Jones called the meeting to order at 6:59 p.m.

**ACCEPTANCE OF  
AGENDA**

Res. 23-346

Moved by Director Roger Montpellier that the September 13<sup>th</sup>, 2023 Regular Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF  
MINUTES**

Res. 23-347

Moved by Director Daryl Weber that the minutes of the July 11<sup>th</sup>, 2023 Regular Board Meeting be approved as presented.

CARRIED

**DELEGATIONS**

n/a

**REPORTS**

Res. 23-348

Moved by Director Kelly Muir that the Vice Chairpersons report, as verbally provided by Gwen Jones, be accepted for information.

CARRIED

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**OLD BUSINESS**

Res. 23-355

Moved by Director Daryl Weber that the Tri Village Regional Sewer Services Commission approve the Chief Administrative Officer, Management, and Administrative Services Agreement as presented.

CARRIED

**NEW BUSINESS**

n/a

**INFORMATION ITEMS**

Res. 23-356

Moved by Director Roger Montpellier that the board accept the following information items, for information:

- a) Alberta Beach – July 20, 2023 Letter regarding Council Board of Director Appointment to TVRSSC
- b) Alberta Beach – August 9, 2023 Letter regarding invitation to Council Open House.

CARRIED

**CONFIDENTIAL  
ITEMS**

Res. 23-357

Moved by Vice Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 7:52 p.m. to discuss the following:

- a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27) – Memorandum of Understanding with Darwell Lagoon Commission
- b) Business Interests of a third party (FOIPP Act Section 16) – Fee structure for properties with multiple connections

CARRIED

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The following individuals were present for the closed session:

Gwen Jones  
Keir Packer (via Zoom)  
Alan Christiansen  
Roger Montpellier  
Kelly Muir  
Daryl Weber  
Jason Madge  
Angela Duncan

Res. 23-358

Moved by Vice Chairperson Gwen Jones that the Board come out of closed meeting session at 9:02 p.m.

CARRIED

**NEXT MEETING DATE**

Confirmed as November 8, 2023 at 7:00 pm at the Sunset Point Administration Building.

**ADJOURNMENT**

As all matters have been addressed Vice Chairperson Gwen Jones declared the meeting adjourned at 9:03 p.m.

These minutes approved this 8<sup>th</sup> day of November, 2023.

  
Chairperson, *Gwen Jones*

  
CAO, Angela Duncan