

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF THE TRIVILLAGE  
REGIONAL SEWAGE SERVICES COMMISSION IN  
THE PROVINCE OF ALBERTA, HELD ON MONDAY, OCTOBER 30, 2023, AT  
THE SUNSET POINT ADMINISTRATION BUILDING & VIA ZOOM,  
COMMENCING AT 7:00 P.M.**

**IN ATTENDANCE**

Gwen Jones, Vice Chairperson/Director  
Alan Christiansen, Director (via Zoom)  
Roger Montpellier, Director (via Zoom)  
Kelly Muir, Director  
Keir Packer, Director (via Zoom)  
Daryl Weber, Director  
Angela Duncan, Chief Administrative Officer  
Jason Madge, Manager/Operator

**ABSENT**

n/a

**CALL TO ORDER**

Vice Chairperson Gwen Jones called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF  
AGENDA**

Res. 23-359

Moved by Director Kelly Muir that the October 2<sup>nd</sup>, 2023 Special Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF  
MINUTES**

n/a

**DELEGATIONS**

n/a

**REPORTS**

n/a

**BYLAWS & POLICIES**

Res. 23-360

Moved by Vice Chairperson Gwen Jones that Bylaw 16-2023 "System Fees Bylaw" be read a First Time.

CARRIED

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**OLD BUSINESS**

n/a

**NEW BUSINESS**

Res. 23-361

Rescinded  
by motion  
23-380 on  
Nov. 8, 2023.

Moved by Director Roger Montpellier that the TVRSSC adjust the 2024 municipal requisitions to account for the 2023 requisition inconsistency in the 2024 fiscal year, with Val Quentin's total 2024 Requisitions being reduced by \$5401, Alberta Beach's total 2024 Requisitions being increased by \$2021, and Sunset Points total 2024 Requisition being increased by \$3380.

**INFORMATION ITEMS**

n/a

**CONFIDENTIAL  
ITEMS**

Res. 23-362

Moved by Vice Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 7:11 p.m. to discuss the following:

- a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27) – Memorandum of Understanding with Darwell Lagoon Commission

CARRIED

The following individuals were present for the closed session:

Gwen Jones  
Keir Packer (via Zoom)  
Alan Christiansen (via Zoom)  
Roger Montpellier (via Zoom)  
Kelly Muir  
Daryl Weber  
Jason Madge  
Angela Duncan

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Res. 23-363                      Moved by Vice Chairperson Gwen Jones that the Board  
come out of closed meeting session at 8:11 p.m.  
CARRIED


Res. 23-364                      Moved by Director Kelly Muir that Administration amends  
the draft Memorandum of Understanding with the Darwell  
Lagoon Commission, as discussed.

**NEXT MEETING DATE**      Confirmed as November 8, 2023 at 7:00 pm at the Sunset  
Point Administration Building.

**ADJOURNMENT**              As all matters have been addressed Vice Chairperson Gwen  
Jones declared the meeting adjourned at 8:12 p.m.

These minutes approved this 8<sup>th</sup> day of November, 2023.

  
Chairperson, Gwen Jones

  
CAO, Angela Duncan