

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MAY 24th, 2023,
HELD AT THE ALBERTA BEACH MUNICIPAL OFFICE, AB AND VIA ZOOM
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Angela Duncan, Chairperson/Director
Gwen Jones, Vice Chairperson/Director
Alan Christiansen, Director
Roger Montpellier, Director (via zoom–arrived at 7:21 p.m.)
Kelly Muir, Director (arrived 7:53 p.m.)
Wendy Wildman, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

Keir Packer, Director

CALL TO ORDER

Chairperson Angela Duncan called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. P23-324

Moved by Vice Chairperson Gwen Jones that the May 24th, 2023 Regular Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF
MINUTES**

Res. P23-325

Moved by Director Kelly Muir that the minutes of the March 23rd, 2023 Regular Board Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

REPORTS

Res. A23-326

Moved by Director Roger Montpellier that the Chairpersons report, as verbally provided by Angela Duncan, be accepted for information.

CARRIED

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Res. A23-327 Moved by Vice Chairperson Gwen Jones that the Administration Report, as verbally provided by Chief Administrative Officer Wendy Wildman, be accepted for information, and that Administration commence review of the Commission policies first (sewer hookups/charges and procurement).
CARRIED

Financials
Res. A23-328 Moved by Vice Chairperson Gwen Jones that the 2023 Year To Date Financial Report as of April 30th, 2023 be accepted for information.
CARRIED

Res. A23-329 Moved by Director Roger Montpellier that Administration inquire with Lac Ste. Anne County and the Town of Onoway if they would be interested in cost sharing an advertisement in local newspapers on what can, and can not, be disposed of in the municipal sewer system, ad to go on front page if cost shared and otherwise the Commission proceed with its own advertisement (just not on the front page).
CARRIED

Res. A23-330 Moved by Director Kelly Muir that the Operations Manager Report, as presented by Jason Madge, be accepted for information.
CARRIED

BYLAWS n/a

OLD BUSINESS n/a

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NEW BUSINESS

Res. A23-331 Moved by Vice Chairperson Gwen Jones that Regular Board of Directors meetings commence on the second Wednesday of every other month starting in July 2023.

CARRIED

Res. A23-332 Moved by Director Alan Christiansen that the July 12th, 2023 Board meeting be rescheduled to July 11th, 2023 commencing at 7:00 p.m. at the Alberta Beach Municipal office.

CARRIED

CORRESPONDENCE n/a

**CONFIDENTIAL
ITEMS**

Res. A23-333 Moved by Director Roger Montpellier that pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 7:03 p.m. to discuss the following:

- a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27)

CARRIED

The meeting recessed from 7:03 p.m. to 7:05 p.m.

The following individuals were present for the closed session:

Angela Duncan
Gwen Jones
Alan Christiansen
Roger Montpellier

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Kelly Muir
Jason Madge
Wendy Wildman

The meeting recessed from 8:23 p.m. to 8:25 p.m.

Res. A23-334

Moved by Director Roger Montpellier that the Board come out of closed meeting session at 8:25 p.m.

CARRIED

Res. A23-335

Moved by Vice Chairperson Gwen Jones that the Board of Directors direct Administration to commence the actionable items coming from the Draft Memorandum of Understanding between the Darwell Lagoon Commission (Lac Ste. Anne County) and the Tri-Village Regional Sewage Services Commission.


CARRIED

NEXT MEETING DATE Address earlier in the meeting.


ADJOURNMENT

As all matters have been addressed Chairperson Angela Duncan declared the meeting adjourned at 8:26 p.m.

These minutes approved this 11th day of July, 2023.



Gwen Jones, Vice Chairperson



Wendy Wildman, CAO