

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA, HELD ON TUESDAY, JULY 11th, 2023,
AT THE SUNSET POINT ADMINISTRATION BUILDING,
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Gwen Jones, Vice Chairperson/Director
Alan Christiansen, Director
Roger Montpellier, Director
Kelly Muir, Director (via phone until 8:08, then in person)
Keir Packer, Director
Wendy Wildman, Chief Administrative Officer
Angela Duncan, Administration
Jason Madge, Manager/Operator

ABSENT

Alberta Beach Board Member vacancy due to resignation.

CALL TO ORDER

Vice Chairperson Gwen Jones called the meeting to order at 7:17 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 23-336

Moved by Director Roger Montpellier that the July 11th, 2023 Regular Meeting Agenda be approved with the following addition:

11. b) Cash Farm Lease

CARRIED

**APPROVAL OF
MINUTES**

Res. 23-337

Moved by Director Keir Packer that the minutes of the May 24th, 2023 Regular Board Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

REPORTS

Res. 23-338

Moved by Director Al Christiansen that the Vice Chairpersons report, as verbally provided by Gwen Jones, be accepted for information.

CARRIED

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Res. 23-339 Moved by Director Al Christiansen that the Administration Report, as presented by Chief Administrative Officer, Wendy Wildman, and administrator, Angela Duncan, be accepted for information.

CARRIED

Res. 23-340 Moved by Director Roger Montpellier that the Operations Manager Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS n/a

OLD BUSINESS n/a

NEW BUSINESS

Res. A23-341 Moved by Al Christiansen that the Tri-Village Regional Sewage Services Commission appoint Angela Duncan as their Chief Administrative Officer and Management/Administration Services, effective immediately, and that Wildwillow Enterprises Inc. prepare a new agreement noting same, to be presented at the next Commission meeting.

CARRIED

INFORMATION ITEMS n/a

**CONFIDENTIAL
ITEMS**

Res. 23-342 Moved by Vice Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 8:00 p.m. to discuss the following:

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- a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27) – Memorandum of Understanding with Darwell Lagoon Commission
- b) Business Interests of a third party (FOIPP Act Section 16) – Cash Farm Lease Agreement

CARRIED

The following individuals were present for the closed session:

Gwen Jones
Keir Packer
Alan Christiansen
Roger Montpelier
Kelly Muir
Jason Madge
Wendy Wildman
Angela Duncan

Res. 23-343 Moved by Vice Chairperson Gwen Jones that the Board come out of closed meeting session at 9:23 p.m.
CARRIED

Res. 23-344 Moved by Vice Chairperson Gwen Jones that the Board of Directors approve the Memorandum of Understanding with Darwell Lagoon Commission as amended, with two changes, as discussed in closed session.
CARRIED

Res. 23-345 Moved by Director Kelly Muir that the Cash Farm Lease Agreement be approved as amended, with one change as discussed in closed session.
CARRIED

NEXT MEETING DATE Confirmed as September 13, 2023 at 7:00 pm at the Sunset Point Administration Building.

ADJOURNMENT As all matters have been addressed Vice Chairperson Gwen Jones declared the meeting adjourned at 9:26 p.m.

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These minutes approved this 13th day of September, 2023.



Gwen Jones, Vice Chairperson



Angela Duncan, CAO