

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE  
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION  
IN THE PROVINCE OF ALBERTA, HELD ON FEBRUARY 12<sup>TH</sup>, 2021,  
VIA ZOOM COMMENCING AT 1:30 P.M.**

**IN ATTENDANCE**

Brian Purnell, Chairperson  
Roger Montpellier, Member  
Jim Benedict, Member  
Richard Martin, Member  
Angela Duncan, Member  
Marlene Walsh, Member  
Dennis Evans, CAO  
Jason Madge, Manager

**ABSENT**

**CALL TO ORDER**

The Board meeting was called to order at 1:30 p.m. by Brian Purnell.

**ACCEPTANCE OF  
AGENDA**

Res. P21-235

Deleted from the Agenda was item 7 Bylaws.  
Moved by Angela Duncan that today's agenda, as amended, be adopted. CARRIED

**APPROVAL OF  
MINUTES**

Res. P21-236

Moved by Richard Martin the Minutes of the Regular Meeting of the Board held on November 19<sup>th</sup>, 2020, be approved, as presented. CARRIED

**DELEGATIONS**

There were no Delegations for this meeting.

**SYSTEM UPDATE**

Jason Madge updated the Board on the status of the sewage system. No major issues were noted.  
5 Year Capital Plan. Jason reviewed the Capitol Plan with the Board.

Res. A21-207

Moved by Angela Duncan that we accept the 5-year capital plan for information and further that we approve the 3 projects in the plan for 2021 to the maximum cost presented in the plan. I further move that we use the sewer revitalization levy to fund the projects with the balance coming from the capital reserves. CARRIED

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**NEW BUSINESS**

Brownlee LLP:

The Board reviewed the recommendations sent in by Brownlee LLP.

Res. A21-208

Moved by Jim Benedict that we invite John McDonnell to our next Commission meeting to discuss the bylaws.

CARRIED

Alberta Beach Letter:

The Board reviewed the letter sent in by Alberta Beach.

**FINANCIAL**

Financial Reports for October:

CAO Dennis Evans presented to the Board the December & January financial statements as follows:

- Revenue & Expenditure Statement YTD.
- Balance Sheet as of the end of December & January.
- Cash Disbursement Journal for December & January.
- Bank Reconciliation Reports for December & January.

Res. P21-237

Moved by Jim Benedict that the Financial Statements for December & January, as presented, be accepted for information.

CARRIED

**CORRESPONDENCE**

Correspondence received from Bear Land Consultants containing a fully executed copy of the Utility Right of Way.

Res. A21-209

Moved by Richard Martin that the correspondence be received for information.

CARRIED

**CONFIDENTIAL  
ITEMS**

There were no Confidential Items for this meeting.

**NEXT MEETING DATE**

The next regular meeting will be at the call of the chair, however, set the proposed date of March 18<sup>th</sup>, 2021, location to be determined.

**ADJOURNMENT**

Having no further business to attend to for this meeting Brian Purnell adjourned the meeting at 3:17 p.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

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Brian Purnell, Chairperson

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Dennis Evans, CAO