AGENDA FOR AN ORGANIZATIONAL MEETING OF THE TRI-VILLAGE REGIONAL SEWAGE SERVICES COMMISSION TO BE HELD THURSDAY, NOVEMBER 12TH, 2026, COMMENCING AT 7 P.M. AT ALBERTA BEACH COUNCIL CHAMBERS & VIA ZOOM

1) Call to Order:

2) Acceptance of Agenda:
   a) November 12th, 2026 organizational meeting agenda

3) Nominations

   According to *Bylaw 15-2021 Being a bylaw respecting the appointment of the board of directors, the process for changing directors and chairpersons, and the terms of office for directors and chairpersons*, the Chair and Vice Chair are appointed for a four-year term, subject to an annual review by the Board.

   The current Chairperson is Sunset Point Board Member Gwen Jones and the Vice Chairperson is Alberta Beach Board Member Kelly Muir. The Board should consider a motion to confirm their appointments for the next year.

4) Financial Confirmation:
   a) Signing Authority – TVRSSC usually approves 2 Directors, typically the Chair and Vice Chair, and the CAO with any two signatures/approvals required.
   b) Banking Authority – ATB Financial
   c) Member Reimbursement - $130.00/meeting for Board members and $150.00/meeting for Chair, plus Mileage at the CRA rate.

5) Confirmation of Appointments:
   a) Secretary-Treasurer/Chief Administrative Officer – as per bylaw 14-2021 and regular meeting motion (Angela Duncan)
   b) Operations Manager (Jason Madge)
   c) Engineer (Associated Engineering and/or Bolson Engineering)
   d) Auditor (Doyle and Company Chartered Accountants)
   e) Solicitor (McLennan Ross LLP and/or Patriot Law)
   f) Access to Information (ATIA) Coordinator and Privacy Officer – Chief Administrative Officer (Angela Duncan)

6) Meeting Dates:

Meetings are currently held on the second Wednesday of every second month, starting in January, commencing at 7:00 p.m., at Alberta Beach Council Chambers and via Zoom.

7) Commission Office Location:

Currently, Wildwillow Enterprises Administration Office, 2317 Twp Rd. 545, Lac Ste. Anne County

8) Additional Motions:

9) Adjournment: