AGENDA FOR A REGULAR MEETING OF THE
TRI-VILLAGE REGIONAL SEWAGE SERVICES COMMISSION
TO BE HELD WEDNESDAY MAY 13TH, 2026,
COMMENCING AT 7:00PM, AT ALBERTA BEACH COUNCIL CHAMBERS, 4935-50 AVE
ALBERTA BEACH, AND VIA ZOOM

Prior to the meeting, Board Members and Member Municipalities Elected Officials are invited for a tour of the Commission facilities, commencing at 6:00 p.m. Those participating in the tour should meet at the main lift station by Beachwave Park.

1) Call to Order:

2) Acceptance of Agenda:
Pg. 1-2
   a) May 13, 2026 regular meeting agenda

3) Adoption of the Previous Minutes:
Pg. 3-6
   a) March 11, 2026 regular meeting minutes

4) Appointments/Delegations:

5) Reports:
Pg. 7-9
   a) Chief Administrative Officer's Report

Pg. 10
   b) Financial: Year-to-Date as of April 30, 2026

   c) Operation Managers Report

6) Bylaws & Policies:
Sent under separate cover
   a) Privacy Management Policy (PMP)

   At the March 11, 2026 Board meeting, the Board passed the ATIA & POPA Bylaws. On May 5, 2026 Board Members were able to attend an ATIA / POPA / Privacy Management Plan education session for Elected Officials. Unfortunately, the new rules will create administrative burden and will reduce the amount and types of information that we can publish on our website. Moving forward agenda packages will no longer be publicly available, just the agenda. Under separate cover is the Privacy Management Plan, that needs to be approved via resolution. The Board should also consider whether Elected Officials who attended the session will be compensated for their time (honoraria) and / or mileage.

7) Old Business:
Pg. 11-13
   a) Bylaw Review & 2027 Inspection Program

   A draft timeline and communication plan is included in the agenda package for Board review and approval.

8) New Business:

a) Darwell Lagoon Commission Open House

Pg. 14

Board Members were emailed about the open house, which was held at Lac Ste Anne County Council Chambers on May 7, 2026 at 7 p.m. A few Board members indicated they would be attending the open house. The Board should decide whether those who attended will be compensated for their mileage and / or time (honoraria).

9) Information Items:

a) March 31, 2026 Letter: Genesis Annual General Meeting

Pg. 15

10) Next Meeting Date & Location: July 8, 2026 @ 7:00 p.m., Alberta Beach Council Chambers.

11) Confidential Matters:

a)

12) Adjournment:

Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, March 11, 2026, at Alberta Beach Council Chambers & via Zoom,
Commencing at 7:00 p.m.

IN ATTENDANCE
Gwen Jones, Chairperson
Kelly Muir, Vice Chairperson
Barrie Ronaldson, Director
Kent Galusha, Director (via Zoom)
Lee Landsperg, Mayor, Summer Village of Sunset Point (Observer, via Zoom)
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Heather Luhtala, Finance Officer (via Zoom)
Steven Kim, Commission Auditor, Doyle & Company

ABSENT
Rodney Janz, Director
Daryl Weber, Director

GALLERY
Online – 0 In-person – 0

CALL TO ORDER
Chairperson Gwen Jones called the meeting to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

Res. 26-017 **MOVED** by Vice Chairperson Kelly Muir that the March 11, 2026 regular board meeting agenda be approved as presented.

CARRIED

APPROVAL OF MINUTES

Res. 26-018 **MOVED** by Director Barrie Ronaldson that the minutes of the January 14, 2026 regular Board meeting be approved as presented.

CARRIED

DELEGATIONS
Steven Kim, Commission Auditor, Doyle & Company presented the 2025 draft audited financial statements for the Commission.

Res. 26-019 **MOVED** by Vice Chairperson Kelly Muir that the surplus, in the amount of $270,175, be moved to the sewer revitalization reserve.

CARRIED

Res. 26-020 **MOVED** by Director Barrie Ronaldson that the 2025 audited financial statements be approved as amended.

CARRIED

Steven Kim and Heather Luhtala left the meeting.

UNAPPROVED

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REPORTS

Res. 26-021 **MOVED** by Director Barrie Ronaldson that the administration report be accepted for information.

CARRIED

Res. 26-022 **MOVED** by Chairperson Gwen Jones that the year-to-date financial report, as of January 31, 2026, be accepted for information.

CARRIED

Res. 26-023 **MOVED** by Vice Chairperson Kelly Muir that the property line at the lagoon site be surveyed for the purpose of establishing the site boundaries to place barriers at access points.

CARRIED

Res. 26-024 **MOVED** by Chairperson Gwen Jones that cement barriers be purchased to block access points to the lagoon site and FURTHER THAT Operations Manager Jason Madge follow up with the Hay Lease Holder to discuss access to the site.

CARRIED

Res. 26-025 **MOVED** by Director Barrie Ronaldson that the Operation Managers' Report be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 26-026 **MOVED** by Vice Chairperson Kelly Muir that Bylaw 18-2026, Protection of Privacy Bylaw, be given first reading.

CARRIED

Res. 26-027 **MOVED** by Director Barrie Ronaldson that Bylaw 18-2026 be given second reading, as presented.

CARRIED

Res. 26-028 **MOVED** by Chairperson Gwen Jones that unanimous consent be given to have three readings of Bylaw 18-2026 in one sitting.

CARRIED UNANIMOUSLY

Res. 26-029 **MOVED** by Chairperson Gwen Jones that Bylaw 18-2026 be given third reading, as presented.

CARRIED

UNAPPROVED

Res. 26-030 **MOVED** by Vice Chairperson Kelly Muir that Bylaw 19-2026, Access to Information Bylaw, be given first reading.

CARRIED

Res. 26-031 **MOVED** by Director Barrie Ronaldson that Bylaw 19-2026 be given second reading, as presented.

CARRIED

Res. 26-032 **MOVED** by Director Kent Galusha that unanimous consent be given to have three readings of Bylaw 19-2026 in one sitting.

CARRIED UNANIMOUSLY

Res. 26-033 **MOVED** by Director Kent Galusha that Bylaw 19-2026 be given third reading, as presented.

CARRIED

OLD BUSINESS

NEW BUSINESS

Res. 26-034 **MOVED** by Chairperson Gwen Jones that the TVRSSC not proceed with the insurance claim for the February 14, 2026 lagoon fencing theft and FURTHER THAT any part of the $16,558.75 repair cost that cannot be absorbed in the 2026 Operating Budget by paid through the capital reserve.

CARRIED

Res. 26-035 **MOVED** by Chairperson Gwen Jones that the planned 2027 fogging project not proceed and FURTHER THAT the Communication Plan be amended to replace the fogging project with an inspection program and FURTHER THAT the Communication Plan be brought back to the next meeting for review and FURTHER THAT the bylaw review proceed with a lens of ensuring the Operations Manager is able to lawfully carry out inspections of all properties connected to the TVRSSC collection system.

CARRIED

Res. 26-036 **MOVED** by Director Barrie Ronaldson that Cam-Trac be awarded the sewer line CCTV inspection project.

CARRIED

Res. 26-037 **MOVED** by Vice Chairperson Kelly Muir that Alberta Community Partnership Grant Approval letter be accepted for information and FURTHER THAT Operations Manager Madge is authorized to proceed with the project.

CARRIED

UNAPPROVED

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Commencing at 7:00 p.m.

INFORMATION ITEMS

Res. 26-038 **MOVED** by Chairperson Gwen Jones that the following information items be accepted for information:

- January 27, 2026 letter from Brownlee LLP: Commission/Board of Directors Orientation Training Sessions
- February 2, 2026 letter from ACE Water Corp: RWWAI Update – Initial Findings and Next Steps

CARRIED

NEXT MEETING DATE Confirmed as May 13, 2026 at 7:00 pm at Alberta Beach Council Chambers and via Zoom. A lift station and lagoon tour will commence at 6:00 p.m. for all Board Members and Member Municipality Councillors who wish to attend.

CONFIDENTIAL ITEMS

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:38 p.m.

These minutes approved this 13th day of May, 2026.

_____
Chairperson, Gwen Jones

_____
Chief Administrative Officer, Angela Duncan

UNAPPROVED

CHIEF ADMINISTRATIVE OFFICER'S REPORT
May 13, 2026

This report does not cover daily administrative tasks. It outlines outstanding resolutions, administrative meetings, notable administrative duties, and issues outside of normal operations.

1. Active Motions and Things to Do

This list is as of the July 9, 2026 Board meeting.

ADMINISTRATION

External Connections

25-092 MOVED by Chairperson Gwen Jones that administration pursue an external connection agreement as discussed at meeting time.

Jan 14 26 An update was provided in closed session.

Mar 4, 26 Administration has been unable to connect with LSAC.

Apr 1 26 Emails have been sent on February 10 and March 18 with no response.

SSP Resident Letters

26-006 MOVED by Chairperson Gwen Jones that administration request assistance from the Summer Village of Sunset Point to send letters to residents upstream of lift station SSP3 regarding cloths that are clogging the lift station.

Mar 4, 26 Confirmation was received from Sunset Point on February 24 that they would send us the addresses to complete the mailout. Addresses have not yet been received. Attached to this report is a copy of the letter that will be going out, once addresses have been provided.

Apr 1 26 A reminder email was sent on March 31. They are undergoing an administrative transition, with their new CAO starting on April 1.

Apr 16 26 Mailout complete April 16, 2026.

RWWAI

26-011 MOVED by Chairperson Gwen Jones that CAO Duncan and Commission Manager Madge attend the February 26, 2026 Regional Water and Wastewater Assessment Initiative meeting and report back to the Board.

Jan 21 26 The date of this meeting has been changed to March 12, 2026.

Mar 14 26 Jason and Angela attended this meeting. A verbal report will be provided at meeting time. Meeting slides are attached to this report.

2025 FINANCIAL AUDIT

26-019 MOVED by Vice Chairperson Kelly Muir that the surplus, in the amount of $270,175, be moved to the sewer revitalization reserve.

26-020 MOVED by Director Barrie Ronaldson that the 2025 audited financial statements be approved as amended.

Apr 16 26 Audit has been signed and sent to the province as required.

BOARD

ATIA / POPA / PMP

25-061 MOVED by Director Barrie Ronaldson that a new bylaw be drafted to replace Bylaw 4 (FOIP Bylaw) which meets the requirements of the Access to Information Act and the Protection of Privacy Act as per the quote provided at meeting time, FURTHER, that any expenses that cannot be absorbed in the operating budget come out of unrestricted surplus.

26-012 MOVED by Director Daryl Weber that the TVRSSC join with the WILD Water Commission to develop a Privacy Management Program as required by the Protection of Privacy Act and the Access to Information Act and FURTHER that WILD remain the lead on this project.

26-029 MOVED by Chairperson Gwen Jones that Bylaw 18-2026 be given third reading, as presented.

26-033 MOVED by Director Kent Galusha that Bylaw 19-2026 be given third reading, as presented.

Apr 1 26 Bylaws have been posted to the website. Elected Official Information sessions were held on May 5, 2026. PMP is on May Agenda for approval.

CAO Evaluation

26-068 MOVED by Chairperson Gwen Jones that the CAO evaluation proceed with the three (3) previous board members (2021-2025 term) who are still on the Board completing the evaluation and FURTHER that the CAO Evaluation Policy TVRSSC-POL-24-3 be brought to the January Board meeting for review and potential amendments.

Sewer Inspection & Bylaw Review

26-035 MOVED by Chairperson Gwen Jones that the planned 2027 fogging project not proceed and FURTHER THAT the Communication Plan be amended to replace the fogging project with an inspection program and FURTHER THAT the Communication Plan be brought back to the next meeting for review and FURTHER THAT the bylaw review proceed with a lens of ensuring the Operations Manager is able to lawfully carry out inspections of all properties connected to the TVRSSC collection system.

Apr 1, 26 Quotes were received from McLennan and Ross and Patriot Law. They were comparable. Administration chose to move forward with McLennan and Ross.

May 4 26 Initial bylaw review is slated for completion the week of May 11, 2026. If available, further information will be brought to the meeting.

OPERATIONS

Sewer Masterplan

25-047 MOVED by Director Daryl Weber that administration identify a managing partner to apply for an Alberta Community Partnership (ACP) grant on behalf of the TVRSSC for the sewer masterplan project, in addition to the Water for Life grant application, and FURTHER that a letter of support be requested from the three TVRSSC member municipalities as well as Lac Ste. Anne County.

25-066 MOVED by Chairperson Gwen Jones that the Sewer Masterplan Project be awarded to Stantec Engineering, FURTHER that should awarded grants amount to less than the project costs that the project will be brought back to the Board for further direction, and FURTHER that $20,000 for the project initiation and grant application be funded through unrestricted surplus should the grant applications not be successful or the project not move forward.

26-037 MOVED by Vice Chairperson Kelly Muir that Alberta Community Partnership Grant Approval letter be accepted for information and FURTHER THAT Operations Manager Madge is authorized to proceed with the project.

May 6 26 Stantec is reviewing documents and scheduled flow monitoring for Spring 2027.

Lagoon Site Security

26-023 MOVED by Vice Chairperson Kelly Muir that the property line at the lagoon site be surveyed for the purpose of establishing the site boundaries to place barriers at access points.

26-024 MOVED by Chairperson Gwen Jones that cement barriers be purchased to block access points to the lagoon site and FURTHER THAT Operations Manager Jason Madge follow up with the Hay Lease Holder to discuss access to the site.

May 6 26 The surveyor has been scheduled and is expected to be done in the next week or so. After that we can order the barriers and gate.

CCTV Inspections

26-036 MOVED by Director Barrie Ronaldson that Cam-Trac be awarded the sewer line CCTV inspection project.

May 6 26 Tentatively scheduled to start week of May 11, 2026.

2. Administration Meetings and Other Engagements

a. March 12, 2026 RWWAI Meeting, Queen Elizabeth II Building (Slides attached)
b. April 20, 2026 ATIA / POPA training for administrators

3. Reports and Other Items

4. Attachments

a. Regional Water & Wastewater Assessment Initiative (RWWAI) Meeting Slides

TRIVILLAGE REGIONAL SEWAGE

SERVICES COMMISSION
BOX 277
ALBERTA BEACH, AB T0E 0A0

Profit & Loss [Budget Analysis]

January 2026-April 2026

2026-05-03
2:26:32 PM

	Selected Period	Budgeted	$ Difference	% Difference
INCOME				
OPERATING REQUISITION	$124,671.00	$498,684.00	-$374,013.00	(75.0%)
SEWER REVITALIZATION	$0.00	$268,996.00	-$268,996.00	(100.0%)
DEBENTURE - LAGOON	$67,657.00	$135,314.00	-$67,657.00	(50.0%)
DEBENTURE - LIFT STN	$0.00	$117,404.00	-$117,404.00	(100.0%)
INTEREST	$12,558.64	$24,000.00	-$11,441.36	(47.7%)
PERMIT FEES	$2,500.00	$2,500.00	$0.00	0.0%
LAND LEASE/RENT	$0.00	$650.00	-$650.00	(100.0%)
TSF FROM RESERVES PUMP REPAIRS	$0.00	$20,000.00	-$20,000.00	(100.0%)
TSF FROM RESERVES CAPITAL	$0.00	$360,000.00	-$360,000.00	(100.0%)
TSF FROM RESERVERS OPERATING	$0.00	$5,000.00	-$5,000.00	(100.0%)
Total INCOME	$207,386.64	$1,432,548.00	-$1,225,161.36	(85.5%)
EXPENSES				
CAP PROJ-'25 ML AIR/'26 CAMERA	$2,058.56	$250,000.00	-$247,941.44	(99.2%)
CAP PROJ-'25 MANHOLE/'26 GENER	$0.00	$110,000.00	-$110,000.00	(100.0%)
SEWER MASTER PLAN	$771.96	$0.00	$771.96	NA
CASUAL LABOUR & WCB	$376.04	$1,700.00	-$1,323.96	(77.9%)
ADVERTISING & PROMOTION	$127.50	$1,500.00	-$1,372.50	(91.5%)
AUDIT	$5,800.00	$5,800.00	$0.00	0.0%
LEGAL & PROFESSIONAL FEES	$900.00	$3,750.00	-$2,850.00	(76.0%)
MEMBER SEWER BYLAW REVIEW	$0.00	$5,000.00	-$5,000.00	(100.0%)
CONTRACTED MANAGEMENT FEES	$11,020.00	$32,760.00	-$21,740.00	(66.4%)
MGMT FEES SPECIAL PROJECTS	$0.00	$4,000.00	-$4,000.00	(100.0%)
HONORARIA	$690.00	$6,400.00	-$5,710.00	(89.2%)
INTEREST & BANK CHARGES	$5.00	$150.00	-$145.00	(96.7%)
MEMBERSHIPS	$65.00	$310.00	-$245.00	(79.0%)
OFFICE & MISCELLANEOUS	$1,600.47	$5,750.00	-$4,149.53	(72.2%)
CONTRACTED RENTAL SERVICES	$4,800.00	$6,000.00	-$1,200.00	(20.0%)
TRAVEL	$295.85	$1,000.00	-$704.15	(70.4%)
INSURANCE	$9,663.12	$27,356.00	-$17,692.88	(64.7%)
PROFESSIONAL DEVELOPMENT	$680.00	$0.00	$680.00	NA
CONTRACTED MGMT & OPERATIONS	$20,486.45	$62,360.00	-$41,873.55	(67.1%)
CONTRACTED OPERATOR (HOURS)	$14,399.98	$40,000.00	-$25,600.02	(64.0%)
SUPPLIES & MISCELLANEOUS	$0.00	$500.00	-$500.00	(100.0%)
LAGOON DISCHARGE	$0.00	$16,500.00	-$16,500.00	(100.0%)
REPAIRS/MAINTENANCE LAGOON	$22,453.91	$15,000.00	$7,453.91	49.7%
REPAIRS & SUPPLIES LIFT STNS	$30,151.73	$55,000.00	-$24,848.27	(45.2%)
REPAIRS & SUPPLIES MANHOLES	$0.00	$5,000.00	-$5,000.00	(100.0%)
FLUSH/DISCHARGE LINES	$0.00	$67,500.00	-$67,500.00	(100.0%)
REPAIRS & SUPPLIES SEWER LINES	$0.00	$40,000.00	-$40,000.00	(100.0%)
PREVENTATIVE MAINTENANCE	$39,200.00	$57,500.00	-$18,300.00	(31.8%)
UTILITIES & TELEPHONE	$9,692.93	$40,000.00	-$30,307.07	(75.8%)
INTEREST ON LONG TERM DEBT	$17,282.99	$80,098.00	-$62,815.01	(78.4%)
Total EXPENSES	$192,521.49	$940,934.00	-$748,412.51	(79.5%)
Operating Profit	$14,865.15	$491,614.00	-$476,748.85	(97.0%)
Other Expenses				
DEBENTURE COSTS - LAGOON UPGR	$50,373.52	$101,903.00	-$51,529.48	(50.6%)
DEBENTURE COSTS - LIFT STNS	$0.00	$70,715.00	-$70,715.00	(100.0%)
TRANSFER TO RESERVE- SEWER REV	$0.00	$268,996.00	-$268,996.00	(100.0%)
TRANSFER TO RESERVE- CAPITAL	$0.00	$50,000.00	-$50,000.00	(100.0%)
Total Other Expenses	$50,373.52	$491,614.00	-$441,240.48	(89.8%)
Net Profit/(Loss)	-$35,508.37	$0.00	-$35,508.37	NA

Tri Village Regional Sewage Services Commission (TVRSSC)

Bylaw Review and 2027 Inspection Program

Timeline and Communication Plan

Approved on _____

1. Project Preamble

The Tri Village Regional Sewage Services Commission (TVRSSC) Board initially contemplated a combined sewer fogging and bylaw review initiative. Following further consideration, including significant cost escalation and operational concerns associated with fogging, the Board has directed that the fogging component not proceed. Instead, the Board will undertake a comprehensive bylaw review in 2026 and implement a structured inspection program in 2027.

This revised approach reflects the Board's commitment to ensuring that the regional sewage system is managed in a proactive, cost-effective, and legally sound manner. The bylaw review will focus on clearly establishing the authority required for inspections and ensuring that the Operations Manager is able to lawfully and effectively carry out inspections on all properties connected to the system.

Successful implementation of the 2027 inspection program is dependent on the adoption of updated bylaws by all member municipalities. As such, this plan emphasizes early engagement, clear communication, and collaboration with member municipalities to secure alignment and approval. It also provides a structured approach to informing residents, minimizing disruption, and supporting compliance.

This document outlines the timeline, communication strategy, and key milestones required to achieve full bylaw adoption by the end of 2026 and to successfully implement inspections during June, July, and August of 2027.

2. Purpose and Scope

This plan establishes the timeline, communication process, and implementation framework for the TVRSSC bylaw review and 2027 inspection program. It is intended to guide Administration, the Board, and member municipalities through a coordinated process that ensures legal readiness, stakeholder alignment, and effective program delivery.

3. Timeline and Key Activities

The project will proceed through a series of coordinated phases to ensure that bylaws are properly developed, reviewed, and adopted prior to the implementation of inspections in 2027.

March – June 2026: Legal Drafting and Preparation

During this phase, Administration will work with legal counsel to develop a comprehensive bylaw that clearly establishes inspection authority, outlines processes and notice requirements, and ensures compliance with all applicable legislation.

July 2026: Board Review

A first draft of the bylaw will be presented to the Board for review and direction at the July Board meeting. The bylaw will be updated based on feedback at the meeting and then circulated to member municipalities for their review and feedback.

August – September 2026: Member Engagement

The draft bylaw will be distributed to member municipalities along with supporting materials, including a plain-language summary and explanatory cover letter. Member municipalities will be invited to review and provide feedback. The Board will consider any feedback and finalize the bylaw for adoption at their September Meeting.

October – December 2026: Municipal Adoption

Member municipalities will bring the bylaw forward for Council consideration and adoption. Administration will provide support as needed. The goal is for all member municipalities to adopt the bylaw by December 31, 2026.

January – May 2027: Resident Communication and Preparation

Following bylaw adoption, communication materials will be finalized and distributed. Administration recommends an independent mailout in spring 2027 to provide residents with detailed information about the inspection program, including its purpose, timing, and what to expect. **This is a decision point for the Board**

May 2027: Tax Notice Communication

Municipalities will be provided with a brief notice within their annual tax mailouts to reinforce awareness of the upcoming inspection program and direct residents to additional resources.

June – August 2027: Inspection Program Implementation

Inspections will be carried out across all member municipalities. Ongoing communication will be maintained to address resident questions and ensure a smooth implementation process.

4. Communication Strategy

A coordinated communication approach is critical to the success of this initiative. Member municipalities will receive formal correspondence, draft bylaws, and supporting materials to facilitate review and adoption.

DRAFT

Residents will be informed through multiple channels (in conjunction with member municipalities), including direct mailouts, tax notice inserts, and municipal websites. Messaging will focus on the purpose of inspections, system protection, and what residents can expect.

5. Roles and Responsibilities

The TVRSSC Board will provide overall project oversight and direction. Administration will coordinate the bylaw review, legal consultation, communication efforts, and project implementation. Member municipalities are responsible for bylaw adoption and enforcement within their jurisdictions. The Operations Manager and any contracted services will be responsible for carrying out inspections.

DRAFT

Wildwillow Enterprises

From: Wildwillow Enterprises
Sent: April 28, 2026 9:53 AM
To: Gwen Jones; Rodney Janz; Daryl Weber; Kelly Muir; Barrie Ronaldson; Kent Galusha
Cc: Jason Madge
Subject: RE: DLC Open House

Oh, my goodness. I forgot to put the date in!

This open house is on May 7 at County Council Chambers.

It sounds like there is some interest from Board members to attend.

Angela Duncan
Chief Administrative Officer
Summer Village of South View
780-967-0271
svsouthview@outlook.com
http://www.summervillageofsouthview.com/

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From: Wildwillow Enterprises
Sent: April 27, 2026 4:10 PM
To: Gwen Jones <gwen.jones@sunsetpoint.ca>; Rodney Janz <rodney.janz@sunsetpoint.ca>; Daryl Weber <darylweb@telus.net>; Kelly Muir <kbmuir@gmail.com>; Barrie Ronaldson <barrie.ronaldson@valquentin.ca>; Kent Galusha <kent.galusha@valquentin.ca>
Cc: Jason Madge <jasonmadge2@gmail.com>
Subject: DLC Open House

Hello everyone,

I have learned that DLC will be hosting an open house regarding their regional line that is going North the North 43 lagoon.

The open house will be in County Council chambers from 7-9p.m., if anyone is interested in going.

Thanks,

Angela Duncan
Chief Administrative Officer
Tri Village Regional Sewer Services Commission (TVRSSC)
780-967-0271

March 31, 2026

RE: Genesis Annual General Meeting

ATTN: Genesis Subscriber

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place in person **April 28, 2026, from 3:00 p.m. – 5:00 p.m. Grey Eagle Resort & Casino, Calgary, Alberta, during RMA's RiskPro symposium.**

Please find the proxy document attached. The proxy allows a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis' Principal Attorney. The agenda package will be sent out at minimum 7 days prior to the AGM.

For any questions regarding this meeting please contact Natalie Bartlett, Executive Assistant at natalie@rmalberta.com or 780-886-7937.

Sincerely,



Duane Gladden
Genesis Principal Attorney

2510 Sparrow Dr, Nisku, AB T9E 8N5
Office: 780.955.3639 | Fax: 780.955.3615
genesis.rmainsurance.com