AGENDA FOR A REGULAR MEETING OF THE
TRI-VILLAGE REGIONAL SEWAGE SERVICES COMMISSION
TO BE HELD WEDNESDAY, SEPTEMBER 10TH, 2025, AT 7:00 P.M.
AT ALBERTA BEACH COUNCIL CHAMBERS, 4935-50 AVE ALBERTA BEACH

1) Call to Order:

2) Acceptance of Agenda:
   a) September 10, 2025 regular meeting agenda

Pg 1-2

3) Adoption of the Previous Minutes:
   a) July 9, 2025 regular meeting minutes

Pg. 3-6

4) Appointments/Delegations:

5) Reports:
   a) Administration:
      i) GoA Webinar, ATIA / POPA Overview, August 6, 2025
      ii) 2025/26 Insurance Renewal
      iii) Sewer Master Plan
      iv) External Connection
      v) Canada's Core Public Infrastructure Survey, 2024

Pg. 7

   b) Financial: Year-to-Date as of July 31, 2025

Pg. 8

   c) Operation Managers Report

Pg. 9

6) Bylaws & Policies:
   a)

7) Old Business:
   a)

8) New Business:
   a) Access to Information Act (ATIA) and Protection of Privacy Act (POPA)

No Attachment

The Government of Alberta has replaced the Freedom of Information and Protection of Privacy Act (FOIP) with two acts, the ATIA and POPA. As a result, the TVRSSC must amend our bylaws to reflect the new legislation. The TVRSSC will need to draft a new bylaw and repeal Bylaw 4, FOIP Bylaw. A quote for this work has been received from Patriot Law in Onoway. Information regarding the quote will be provided at the time of the meeting.

b) November 12, 2025 Regular TVRSSC Board Meeting

The November 12, 2025 Board Meeting conflicts with the Alberta Municipalities Annual Convention. CAO Duncan is attending the convention and is not available for this meeting. It is possible that other Board Members will also be attending the convention. CAO is requesting that the meeting be moved to Wednesday November 19, 2025.

9) Information Items:

Pg.10-17 a) July 10, 2025 letter from Lac Ste. Anne County: Proposed Subdivision OT-54-W5M

Pg.18-19 b) July 21, 2025 email from the regional water forum: Input Request – Integrated Water Program Survey

Pg.20-21 c) August 20, 2025 email from Transportation and Economic Corridors: Request for Feedback: Proposed Integrated Water Program Study

Pg.22-23 d) September 2, 2025 email from the regional water forum: Online Water Forum – Invitation to Online Townhall

Pg.24-26 e) September 2, 2025 email from Val Quentin: Committee Appointments

10) Next Meeting Date & Location: November 12, 2025 @ 7:00 p.m., Alberta Beach Council Chambers

11) Confidential Matters:

Separate Cover a) Sewer Master Plan – Request for Proposals (RFP) (ATIA Sections 19(a)(b)(c))

b) External Connection (ATIA Section 32(1)(a)(b))

Information will be made available at meeting time.

c) CAO Evaluation (ATIA Section 22(2))

Pg.27-30 As per policy TVRSSC-POL-24-3, the Board is to discuss the annual CAO evaluation during a closed session at the September Board Meeting. The last CAO evaluation was completed and signed January 2025. It is recommended that the Board have a discussion regarding how to proceed, considering the turnover in Board members.

12) Adjournment:

Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, July 9, 2025, at Alberta Beach Council Chambers,
Commencing at 7 p.m.

IN ATTENDANCE

Gwen Jones, Chairperson
Keir Packer, Vice Chairperson
Kelly Muir, Director (Via Zoom until 8:14 p.m.)
Daryl Weber, Director
Roger Montpellier, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Kathy Dion, Mayor, Summer Village of Val Quentin

ABSENT

Alan Christiansen, Director

CALL TO ORDER

Chairperson Gwen Jones called the meeting to order at 7:00 p.m.

ACCEPTANCE OF AGENDA

Res. 25-039

MOVED by Director Roger Montpellier that the July 9, 2025 regular board meeting agenda be approved with the following amendments:

- Add 8.b) Signing Authority
- Add 11.b) Information Request.

CARRIED

APPROVAL OF MINUTES

Res. 25-040

MOVED by Director Daryl Weber that the minutes of the May 14, 2025 regular board meeting be approved as presented.

CARRIED

DELEGATIONS

REPORTS

Res. 25-041

MOVED by Director Keir Packer that the administration report, as presented by Chief Administrative Officer Angela Duncan, be accepted for information.

CARRIED

Res. 25-042

MOVED by Director Daryl Weber that the year-to-date financial report, as of May 31, 2025, be accepted for information.

CARRIED

Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, July 9, 2025, at Alberta Beach Council Chambers,
Commencing at 7 p.m.

Res. 25-043 **MOVED** by Director Roger Montpellier that the Operation Managers Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 25-044 **MOVED** by Director Daryl Weber that that Policy: Consolidation of properties – relief of frontage charge be rescinded.

CARRIED

Res. 25-045 **MOVED** by Director Keir Packer that Policy: Coop Education Policy be rescinded.

CARRIED

OLD BUSINESS

Res. 25-046 **MOVED** by Director Roger Montpellier that Briefing Note: TVRSSC Connection and Revitalization Fees be accepted for information, as amended.

CARRIED

Res. 25-047 **MOVED** by Director Daryl Weber that administration identify a managing partner to apply for an Alberta Community Partnership (ACP) grant on behalf of the TVRSSC for the sewer masterplan project, in addition to the Water for Life grant application, and FURTHER that a letter of support be requested from the three TVRSSC member municipalities as well as Lac Ste. Anne County.

CARRIED

Res. 25-048 **MOVED** by Director Keir Packer that resolution 25-020 made at the March 12, 2025 Board meeting be amended as follows:

MOVED *by Director Alan Christiansen that Angela Duncan o/a Municipal Rising Tides Administration and Consulting be retained to coordinate both Water for Life and Alberta Community Partnership (ACP) grant applications for the purpose of drafting and completing the Sewer Master Plan project ~~– Water for Life grant application as per the terms presented at meeting time.~~ and FURTHER that Angela be authorized to determine how or by whom the grant applications will be drafted.*

CARRIED

UNAPPROVED

4

Minutes of a Regular Meeting of the
Board of the Tri Village Regional Sewage Services Commission
In the Province of Alberta,
Held on Wednesday, July 9, 2025, at Alberta Beach Council Chambers,
Commencing at 7 p.m.

Res. 25-049 **MOVED** by Chairperson Gwen Jones that resolution 25-034 made at the May 14, 2025 Board meeting be amended as follows:

MOVED *by Chairperson Gwen Jones that administration is authorized to proceed with an invitational request for proposals if allowed under the terms of both the Water for Life and Alberta Community Partnership (ACP) grant guidelines for the sewer masterplan project with invitations being sent to Associated Engineering, Stantec Engineering, and Bolson Engineering.*

CARRIED

Res. 25-050 **MOVED** by Chairperson Gwen Jones that the 2025 TVRSSC Budget Line "Management Fees Special Projects" be increased from $2500 to $5000 for the purposes of applying for an Alberta Community Partnership (ACP) grant and a Water for Life grant to undertake the Sewer Master Plan Project.

CARRIED

NEW BUSINESS

Res. 25-051 **MOVED** by Director Roger Montpellier that the May 23, 2025 letter from Chairperson Gwen Jones to Minister of Finance, Honourable Doug Horner, regarding Regional Water Commission Systems Planning and Assessment Project – Phase 1 be ratified.

CARRIED

Res. 25-052 **MOVED** by Chairperson Gwen Jones that signing authority be removed for Chairperson Gwen Jones and Director Alan Christiansen and FURTHER that signing authority be approved for Director Kelly Muir and Director Daryl Weber.

CARRIED

INFORMATION ITEMS

NEXT MEETING DATE Confirmed as September 10, 2025 at 7:00 pm at the Alberta Beach Council Chambers.

CONFIDENTIAL ITEMS

Res. 25-053 **MOVED** by Chairperson Gwen Jones that pursuant to section 197(2) of the Municipal Government Act the Board goes into closed session at 7:51 p.m. to discuss the following:

UNAPPROVED

a) Update regarding external connection to the TVRSSC System, ATIA section 19(1)(a) Disclosure harmful to business interests of a third party
b) Information Request, ATIA section 19(1)(a) Disclosure harmful to business interests of a third party.

CARRIED

Present in Closed Session
Gwen Jones, Chairperson
Keir Packer, Vice Chairperson
Kelly Muir, Director (Via Zoom until 8:14 p.m.)
Daryl Weber, Director
Roger Montpellier, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator
Kathy Dion, Mayor, Summer Village of Val Quentin

Res. 25-054 **MOVED** by Chairperson Gwen Jones that the Board comes out of closed session at 8:27 p.m.

CARRIED

Res. 24-055 **MOVED** by Chairperson Gwen Jones that the discussions regarding the update about the external connection to the TVRSSC and the information request be accepted for information.

CARRIED

ADJOURNMENT As all matters have been addressed, Chairperson Gwen Jones declared the meeting adjourned at 8:28 p.m.

These minutes approved this 10th day of September, 2025.

_____
Chairperson, Gwen Jones

_____
Chief Administrative Officer, Angela Duncan

UNAPPROVED

Tri Village Regional Sewage Services Commission

CAO Report

September 10, 2025

i) Goa Webinar, ATIA / POPA Overview, August 6, 2025

The Freedom of Information and Protection of Privacy Act (FOIP) has been repealed and replaced by two acts, the Access to Information Act and the Protection of Privacy Act. This webinar provided a very high-level overview of the two acts. Additionally, I have taken the online 'training' courses for the two acts. The TVRSSC will need to repeal and replace it's existing FOIP Bylaw #4 with a bylaw that meets the new requirements. Administration has reached out to Patriot Law to get a quote to have a new bylaw drafted.

ii) 2025/2026 Insurance Renewal

Insurance renewal for general and environmental liability insurance has been completed.

iii) Sewer Master Plan

The Request for Proposals (RFP) will be discussed under agenda item 11.a.

Alberta Beach has passed a motion to be the managing partner for the Alberta Community Partnership (ACP) grant application. Sunset Point and Val Quentin have been sent letters requesting that they be supporting partners and Lac Ste. Anne County has also been sent a letter requesting that they provide a letter of support for the grant application.

iv) External Connection

This will be discussed under agenda item 11.b.

v) Canada's Core Public Infrastructure Survey

Each year, the commission is responsible to complete the above-noted survey, which has now been completed. This year, the format of the survey changed, which required additional work to ensure that the questions were answered accurately. Additionally, we are no longer able to 'click past' parts that don't apply to us, so we must answer questions related to bridges, roads, homeless shelters, recreation facilities, etc.

TRIVILLAGE REGIONAL SEWAGE

SERVICES COMMISSION
BOX 277
ALBERTA BEACH, AB T0E 0A0

Profit & Loss [Budget Analysis]

January 2025-July 2025

2025-08-14
011:07:51 AM

	Selected Period	Budgeted	$ Difference	% Difference
INCOME				
OPERATING REQUISITION	$237,742.00	$475,483.00	-$237,741.00	(50.0%)
SEWER REVITALIZATION	$0.00	$271,096.00	-$271,096.00	(100.0%)
DEBENTURE - LAGOON	$67,657.00	$135,314.00	-$67,657.00	(50.0%)
DEBENTURE - LIFT STN	$0.00	$117,404.00	-$117,404.00	(100.0%)
INTEREST	$24,538.04	$30,000.00	-$5,461.96	(18.2%)
PERMIT FEES	$0.00	$5,000.00	-$5,000.00	(100.0%)
LAND LEASE/RENT	$3,542.50	$650.00	$2,892.50	445.0%
TSF FROM RESERVES	$0.00	$295,000.00	-$295,000.00	(100.0%)
Total INCOME	$333,479.54	$1,329,947.00	-$996,467.46	(74.9%)
EXPENSES				
CAPITAL PROJ-'25 MLS AIR HANDL	$61,892.08	$60,000.00	$1,892.08	3.2%
CAPITAL PROJ-'25 MANHOLE LINE	$115,870.06	$125,000.00	-$9,129.94	(7.3%)
CAPITAL PROJ-'25 LAGOON REHAB	$88,875.02	$90,000.00	-$1,124.98	(1.2%)
CAPITAL PROJ-'25 REBUILD PUMP	$18,232.50	$20,000.00	-$1,767.50	(8.8%)
CASUAL LABOUR & WCB	$705.96	$1,500.00	-$794.04	(52.9%)
ADVERTISING & PROMOTION	$0.00	$1,500.00	-$1,500.00	(100.0%)
AUDIT	$5,500.00	$5,625.00	-$125.00	(2.2%)
LEGAL & PROFESSIONAL FEES	$520.00	$2,500.00	-$1,980.00	(79.2%)
CONTRACTED MANAGEMENT FEES	$18,556.16	$32,319.00	-$13,762.84	(42.6%)
MGMT FEES SPECIAL PROJECTS	$1,085.00	$2,500.00	-$1,415.00	(56.6%)
HONORARIA	$3,220.00	$6,400.00	-$3,180.00	(49.7%)
INTEREST & BANK CHARGES	$140.90	$125.00	$15.90	12.7%
MEMBERSHIPS	$60.00	$310.00	-$250.00	(80.6%)
OFFICE & MISCELLANEOUS	$2,899.37	$5,746.00	-$2,846.63	(49.5%)
CONTRACTED RENTAL SERVICES	$4,800.00	$6,000.00	-$1,200.00	(20.0%)
TRAVEL	$306.10	$1,000.00	-$693.90	(69.4%)
INSURANCE	$0.00	$26,559.00	-$26,559.00	(100.0%)
CONTRACTED MGMT & OPERATIONS	$35,321.51	$61,549.00	-$26,227.49	(42.6%)
CONTRACTED OPERATOR (HOURS)	$26,822.47	$40,000.00	-$13,177.53	(32.9%)
SUPPLIES & MISCELLANEOUS	$0.00	$500.00	-$500.00	(100.0%)
LAGOON DISCHARGE	$0.00	$16,500.00	-$16,500.00	(100.0%)
REPAIRS/MAINTENANCE LAGOON	$12,741.14	$14,000.00	-$1,258.86	(9.0%)
REPAIRS & SUPPLIES LIFT STNS	$73,710.72	$70,000.00	$3,710.72	5.3%
FLUSH/DISCHARGE LINES	$65,134.46	$65,000.00	$134.46	0.2%
REPAIRS & SUPPLIES SEWER LINES	$26,994.54	$40,000.00	-$13,005.46	(32.5%)
PREVENTATIVE MAINTENANCE	$15,748.40	$16,500.00	-$751.60	(4.6%)
UTILITIES & TELEPHONE	$18,129.67	$45,000.00	-$26,870.33	(59.7%)
INTEREST ON LONG TERM DEBT	$44,257.45	$86,860.00	-$42,602.55	(49.0%)
Total EXPENSES	$641,523.51	$842,993.00	-$201,469.49	(23.9%)
Operating Profit	-$308,043.97	$486,954.00	-$794,997.97	(163.3%)
Other Expenses				
DEBENTURE COSTS - LAGOON UPGR	$48,138.60	$97,383.00	-$49,244.40	(50.6%)
DEBENTURE COSTS - LIFT STNS	$33,962.11	$68,475.00	-$34,512.89	(50.4%)
TRANSFER TO RESERVE- SEWER REV	$0.00	$271,096.00	-$271,096.00	(100.0%)
TRANSFER TO RESERVE- CAPITAL	$0.00	$50,000.00	-$50,000.00	(100.0%)
Total Other Expenses	$82,100.71	$486,954.00	-$404,853.29	(83.1%)
Net Profit/(Loss)	-$390,144.68	$0.00	-$390,144.68	NA

- The RFP for the Sewer Master Plan was sent out and completed.
- We continue to have an issue with wipes clogging pumps. Sometimes resulting in extremely high levels in the lift stations. In particular SSP2 and AB2. In August we were out nearly every night to SSP2 to deal with clogged pumps and every few days at AB2. Due to wipes(towels/ clothes) we had to have a pump from the main lift station repaired again.






- The alarm dialer at AB2 and VQ1 have failed and we are waiting for the new ones to arrive still.
- We have some corrosion within some junction boxes at the lift stations. We will plan to make these repairs in 2026



9.a

LAC STE. ANNE COUNTY

7/10/2025
File: 018SUB2025

TRIVILLAGE REGIONAL SEW
PO BOX 277
ALBERTA BEACH, AB T0E 0A0

Dear Sir/Madame:

Re: Proposed Subdivision
OT-54-03 W5M, DETAILED_LEGAL
Lac Ste. Anne County

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above-noted property. The subdivision proposal is to create one (1) 45.0 +/- acre parcel from a previously subdivided quarter-section

Section 653(4) of the Municipal Government Act, R.S.A. 2000 requires that you be provided notice of this proposed subdivision in the capacity of an adjacent landowner, and to provide you with information on the procedure that you should follow if you wish to provide written submissions on this application (instructions are provided on page two of this letter).

Please be advised that **if** you own land in the above mentioned quarter section and the attached sketch indicates the 4th parcel on the quarter section, this will impact your ability to subdivide in the future.

Written submissions must be received prior to July 31, 2025. Interested persons who wish to make a presentation to the subdivision approving authority are required to contact the Administrative Secretary at (1-866-880-5722 or 780-785-3411) to make the necessary arrangements. Though all comments will be forwarded to the Subdivision Authority, this Office does not guarantee that all oral submissions or written submissions received at or after the above date will be recorded in detail in the notice of decision.

Yours truly,
Desiree Hamilton
Desiree Hamilton
Development Clerk
Planning & Development Department
Lac Ste. Anne County

Encl: Application, Location Sketch, Proposed Subdivision Sketch

LAC STE. ANNE COUNTY

NOTICE TO ADJACENT LANDOWNERS

As an owner of adjacent land, you may state (in writing) any concerns related to the proposed subdivision to:

Amy Roberts
Development Officer
Planning & Development Department
Box 219, Sangudo, Alberta
T0E 2A0
aroberts@lsac.ca

Your notice of concern shall include:

- The legal description and file number of the proposed subdivision,
- Your name and address, and
- Your reasons for concern

Where problems exist, suggested solutions are welcome. Be advised that all comments received are recorded as public information once presented to the Subdivision Approving Authority. This is your opportunity to comment on this proposal and the County Office is not obliged to respond in writing to your comments.

Should you have any questions regarding the above, contact the above-noted person at your convenience.

0185UB2025 5403520001 5 June 23, 2025

is to be completed in full wherever applicable by the registered owner of the land that is the subject of
a person authorized to act on the registered owner's behalf

ca ons will not be accepted

APPLICANT/AGENT INFORMATION

Full name of Applicant: DEREK PRUE c/o 252 7524 Alberta Ltd.

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner RICHARD ARNDT

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

54

AG 2

B x 219 56521 Rge Rd 65, Sangudo AB T0E 2A0
T 8 ... F 1 8 6 8 5 ... 7 8 ... 2 8 8 5 E devass ... @LSAC ...

RECEIVED
JUN 23 2025
Planning & Development

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LOCATION OF LAND TO BE SUBDIVIDED

YES ~~ALBERTA~~BEACH Alberta Beach

YES

YES LAC STE ANNE

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

RECREATIONAL

~~COUNTRY RESIDENTIAL~~ AG

AG

45 18.21 Hec.

206 Acres 206.12
Hectares 83.41

PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED

MIXED

→ Mixed/Natural Trees & Vegetation.

→ Loam & Clay/all Tree Covered

Box 219, 56521 Rge Rd 65, Sangudo AB T0E 2A0
T 780.785.3411 or 1.866.880.5722 F 780.785.2985 E devassistant@LSAC.ca

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EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

NONE

EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)

NONE

EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER SECTION

NONE

EXISTING WATER SUPPLY TYPE	PROPOSED WATER SUPPLY TYPE
NONE	T.B.D

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

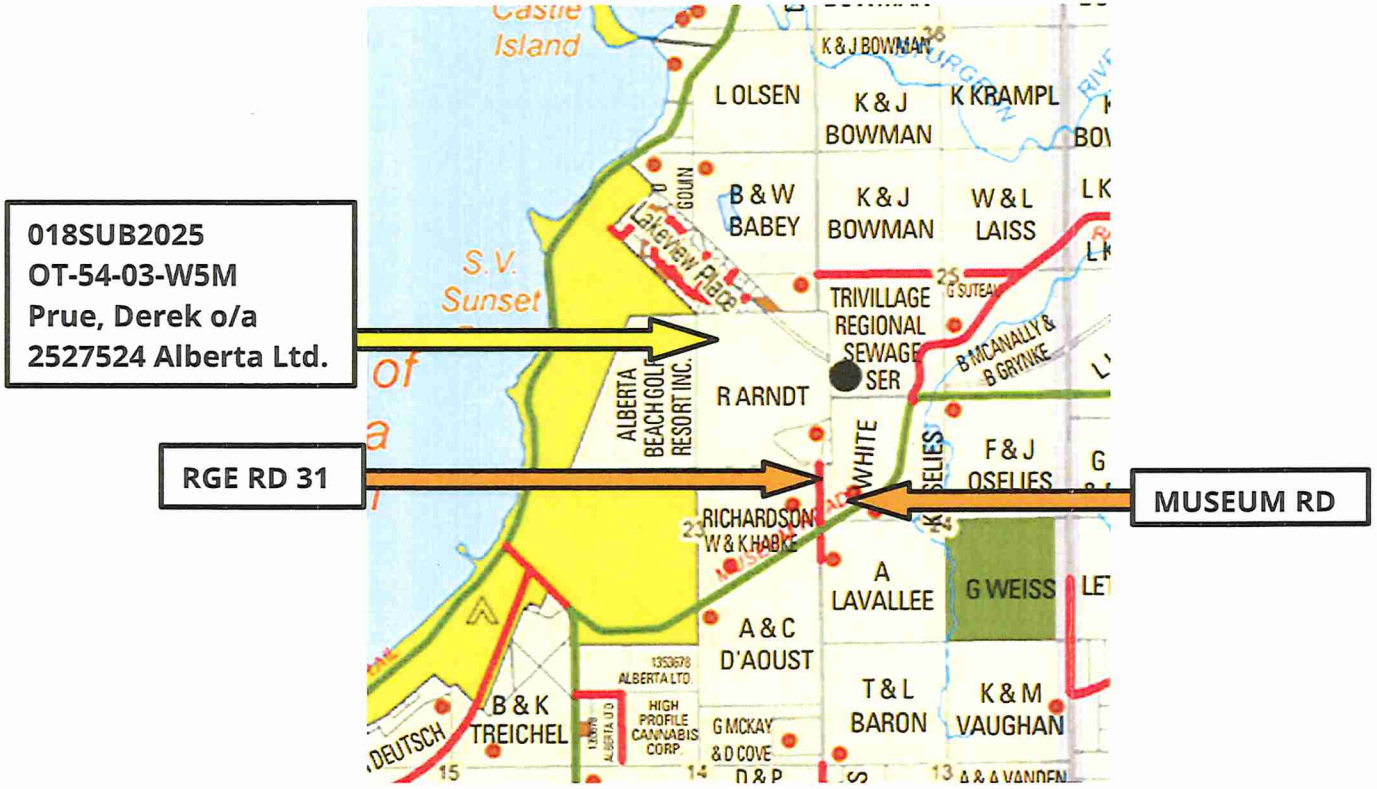
Within 7 days of applying for subdivision approval, the Surveyor/Planning consultant must provide evidence to the Approving Officer that the appropriate searches have been undertaken by the Surveyor/Planner to locate any abandoned wells on the land to be subdivided.

1. Equal to or greater than 5 metres from the proposed building site.
2. Greater than 25 metres from a building site.
3. [illegible]
4. [illegible]

Box 2731 Salmon Arm, BC V1E 4R3 Telephone 250-832-2136 Fax 250-832-2335 Email planning@salmonarm.ca

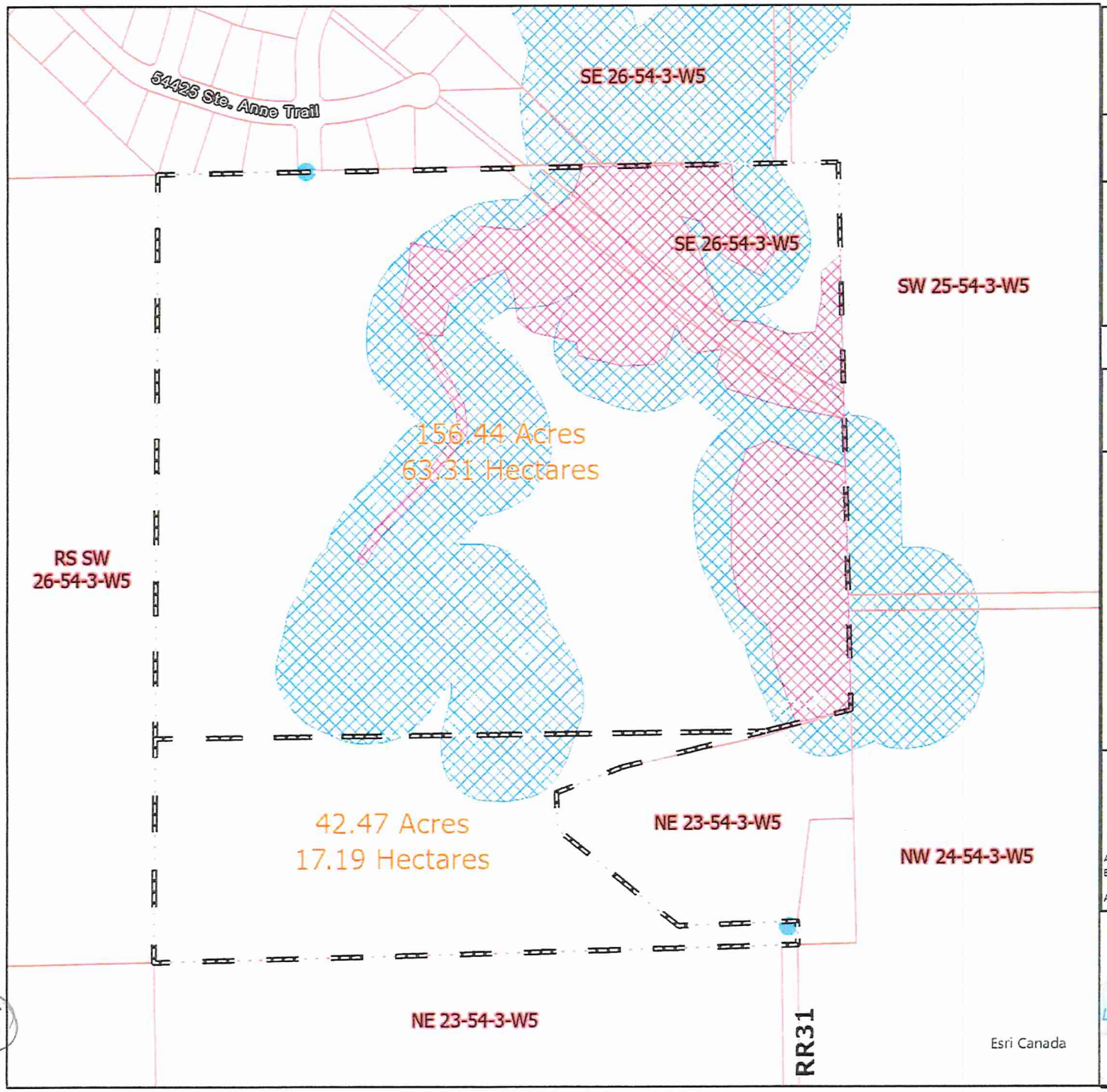
14

LOCATION SKETCH
LAC STE. ANNE COUNTY
SUBDIVISION APPLICATION 018SUB2025



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7/2/2025



LAC STE. ANNE COUNTY
LSACGIS Department

Proposed Subdivision
Lac Ste. Anne County

018SUB2025

SE 26-54-3-W5 SE

10 July, 2025

Applicant name:

Richard Arndt

- Proposed Parcel
- Land Parcels
- Development Setbacks From Water Bodies
- Proposed Parcel

Approach Inspections

- New
- ERE- No Mowing or Grazing

N W E S

0 300 600 Feet

0 87.5 175 Meters

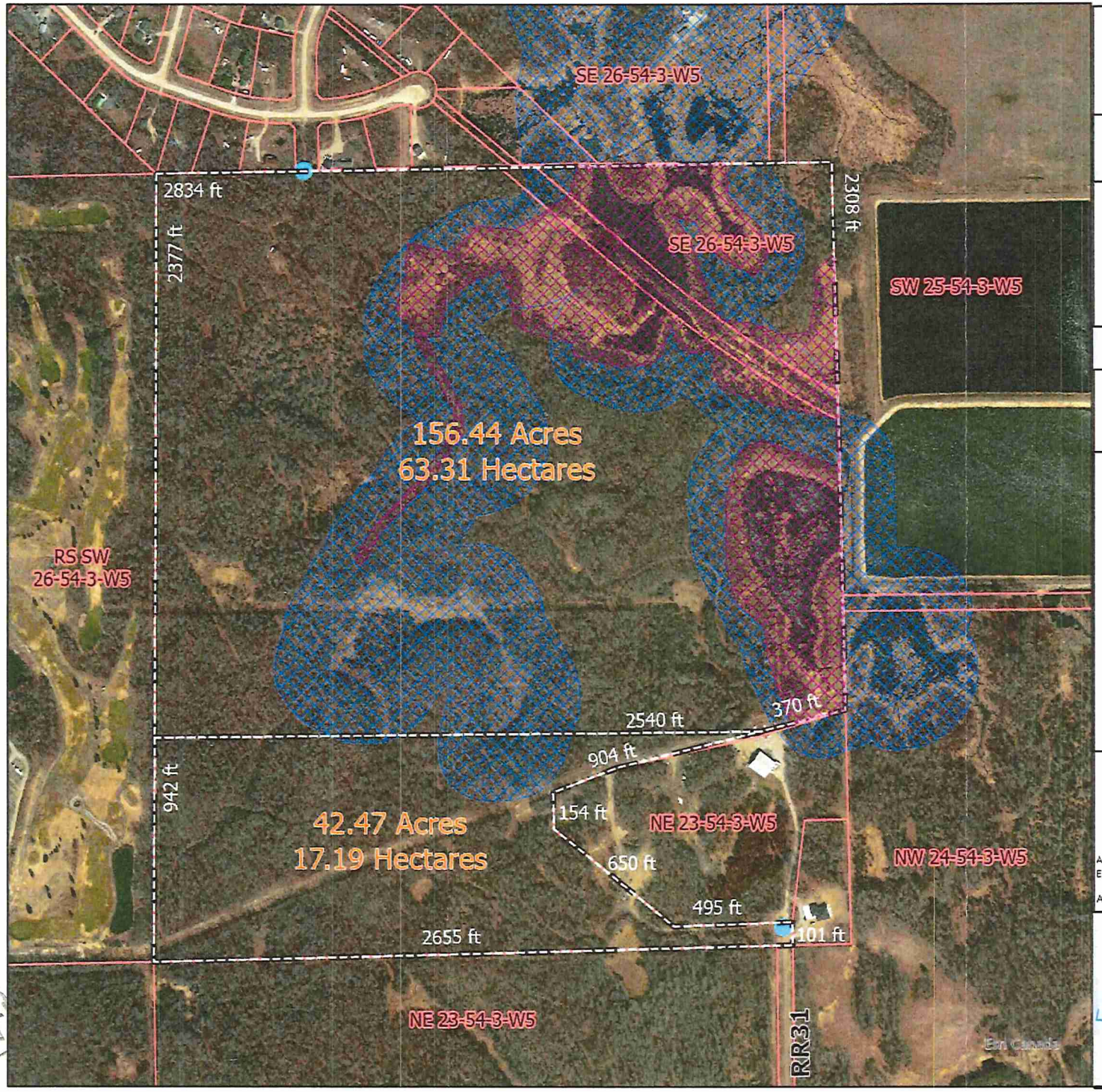
All dimensions to be verified by an Alberta Land Surveyor.
ER/ERE boundaries to be determined by field survey of Waterbodies

Aerial Photography: 2023

Location Overview



(7)



LAC STE. ANNE COUNTY
LSACGIS Department

Proposed Subdivision
Lac Ste. Anne County

018SUB2025

SE 26-54-3-W5 SE

10 July, 2025

Applicant name:

Richard Arndt

- Proposed Parcel
- Land Parcels
- Development Setbacks From Water Bodies
- Proposed Parcel

Approach Inspections

- New
- ERE- No Mowing or Grazing

N W E S

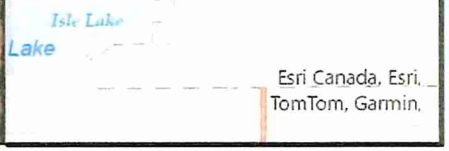
0 300 600 Feet

0 87.5 175 Meters

All dimensions to be verified by an Alberta Land Surveyor.
ER/ERE boundaries to be determined by field survey of Waterbodies

Aerial Photography: 2023

Location Overview



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9.b

Wildwillow Enterprises

From:	Rhonda KING <ace.regional.water@gmail.com>
Sent:	July 21, 2025 11:31 AM
To:	acrofts@mdtaber.ab.ca; Wildwillow Enterprises; arwsc@arwsc.ca; info@nrsc.ca; ycassidy@stettlercounty.ca; brwcmanager@gmail.com; bmcevoy@town.bonnyville.ab.ca; Angela Aalbers; Cindy Millar; cao@smokylakecounty.ab.ca; randy.bullock@cardstoncounty.com; gcreasey@lacombe.ca; manager.tvrwc@gmail.com; joe.angevine@foothillscountyab.ca; cao@kneehillcounty.com; Kate Polkovsky; Garth Carl; donald_d@telus.net; mprimeau@gov.lacsteanne.ab.ca; bducherer@ryley.ca; info@westendregionalsewageservicescommission.ca; Gene Sobolewski; Deb Hamilton; cao@elkpoint.ca; ddm@kronprinzcounsulting.ca; utilities@coldlake.com; Al Harvey; ckilosky@county10.ca; Rick Gervais; mprimeau@lsac.ca; akhan@stonyplain.com; Dion Burlock; Michael Minchin; lancec@carstairs.ca; jplace@lethcounty.ca; Ken MacKay; coppieters@raymond.ca; lhansen@leduc.ca
Cc:	robert.quinton@gov.ab.ca; nikolai.thomas@gov.ab.ca
Subject:	Re: Input Request – Integrated Water Program Survey

Dear Forum Members,

As part of the ongoing collaboration between the Regional Water Forum, Alberta Central East Regional Waterline (ACE), South Red Deer Regional Wastewater Commission (SRD) and Alberta Transportation and Economic Corridors (TEC), we wanted to advise you of an upcoming survey TEC will be distributing in the next few weeks.

The survey aims to gather your perspectives on current challenges, priorities, and opportunities in regional water and wastewater servicing. Survey topics include:

- Water/wastewater infrastructure priorities
- Asset Management
- Program Eligibility
- Economic Development Outcomes
- Red Tape Reduction
- Grant Effectiveness

This initiative builds on the important conversations we had at the November 2024 Regional Water Forum and supports the Government of Alberta's efforts to tailor the new Integrated Water Program (IWP) to meet the needs of communities and commissions across the province.

We encourage all members to review and complete the survey once you receive it, as your input will be critical in informing future funding models, program design, and service delivery approaches. TEC has also requested we host a town hall meeting with

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commission members in early September. You will receive an invitation to participate in this virtual meeting next week.

Thank you for your dedication to advancing regional collaboration and sustainable water infrastructure solutions.

Sincerely,

Don Gulayec & Angela Aalbers

Co-Chairs, Regional Water Forum

Rhonda King
Manager
ACE Water Corporation
Box 360, Kitscoty, AB
ToB 2Po
Cell 780 808 6785



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9.c

Wildwillow Enterprises

From: Wildwillow Enterprises
Sent: August 20, 2025 11:35 AM
To: Gwen Jones; Kelly Muir; Daryl Weber
Cc: Jason Madge
Subject: FW: Request for Feedback: Proposed Integrated Water Program Survey

Hello,

I am sending this out to current/returning board members.

Below is a link for a survey on water/wastewater grant programs in Alberta. I encourage all of you to complete it. I also encourage you to advocate for funding for collection and distribution systems as that is where we often struggle.

Thanks,

Angela Duncan
Chief Administrative Officer
Tri Village Regional Sewer Services Commission (TVRSSC)
780-967-0271
http://tvrssc.com/

From: TEC AB Grants <TEC.ABGrants@gov.ab.ca>
Sent: August 20, 2025 10:36 AM
Subject: Request for Feedback: Proposed Integrated Water Program Survey

Hello,

The Ministry of Transportation and Economic Corridors is leading an initiative to develop a proposed Integrated Water Program that will facilitate increased water and wastewater treatment and distribution for residential, industrial, and agricultural use.

We would like to invite you to participate in a survey regarding the current state of your water and wastewater infrastructure, investment needs and barriers, the proposed program and it's impacts to your community. Your input is essential to help us shape a program that reflects the needs and priorities of communities across the province.

Included in the survey is a short video providing an overview of the proposed program concepts. The survey is designed to gather input on key elements of the proposed program and should take approximately 15-20 minutes to complete. It will remain open until **11:59 pm on September 5, 2025**.

You can access the survey here: Integrated Water Program Survey - Regional Commission | Alberta Online Engagement

(70)

Your feedback will play a key role in informing the design and implementation of the grant program. Your time and insights are greatly appreciated.

Should you have any questions or require further information, please do not hesitate to contact Nikolai Thomas, Director Grants Administration, at Nikolai.Thomas@gov.ab.ca.

Sincerely,

Alberta Provincial Grants Team
Transportation and Economic Corridors
Government of Alberta

Alberta

Classification: Protected A

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9.d

Wildwillow Enterprises

From: Wildwillow Enterprises
Sent: September 2, 2025 10:26 AM
To: Gwen Jones; [redacted]; Kelly Muir; Daryl Weber
Cc: Jason Madge
Subject: FW: Online Water Forum - Invitation to Online Townhall

Hello TVRSSC Board Members,

Please see information below. This is in regard to the integrated water program survey that was sent out a few weeks ago and in follow up to the regional commission forum from last winter.

I am forwarding this out now as the meeting is prior to our next scheduled Board Meeting. Previously Keir Packer and I were attending these regional commission meetings. I will not be available as I am on vacation that day. If anyone is interested in attending, please let us know.

Thanks,

Angela Duncan
Chief Administrative Officer
Tri Village Regional Sewer Services Commission (TVRSSC)
780-967-0271
http://tvrssc.com/

From: CAO SRDRWC <cao@srdrwc.com>
Sent: September 1, 2025 2:54 PM
Subject: Online Water Forum - Invitation to Online Townhall

Good afternoon and Happy Labour Day!

The South Red Deer Wastewater Commission (SRD) and Ace Water Corporate (ACE), as managing partners of the Water Forum would like to invite you to an **ONLINE Town Hall meeting on Tuesday September 9, 2025 at 3 pm** to discuss the recent Integrated Water Program Survey - Regional Commissions sent to all regional water/wastewater commissions in mid-August. The online townhall will provide participants an opportunity to discuss the proposed program changes with representatives from Alberta Transportation will also be in attendance to hear from RSC's on the proposed integrated water program.

Please note this is a VIRTUAL meeting using Google Meet. Meeting credentials are as follows:

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Water Forum - Online Townhall
Tuesday, September 9 · 3:00 – 4:00pm
Time zone: America/Edmonton

Google Meet joining info
Video call link: https://meet.google.com/hpp-gnnz-jfj
Or dial: (CA) +1 647-738-6656 PIN: 782 765 655#
More phone numbers: https://tel.meet/hpp-gnnz-jfj?pin=7439649413763

As a reminder, the survey link is open until midnight September 5, 2025. For those of you who have not yet completed the survey, the following background information and link to the survey is available below:

Included in the survey is a short video providing an overview of the proposed program concepts. The survey is designed to gather input on the current state of municipality's and regional water commission's water and wastewater infrastructure, investment needs and barriers, key elements of the proposed program and should take approximately 15-20 minutes to complete. It will remain open until 11:59 pm on September 5, 2025.

The survey can be accessed here: Integrated Water Program Survey - Regional Commission | Alberta Online Engagement

We look forward to seeing you at the virtual town hall next week.

Michael Wuetherick, P.Eng
Chief Administrative Officer
South Red Deer Regional Wastewater Commission
Bay 1, 7889 - 49th Avenue
Red Deer, AB T4P 2B4
Tel: (403) 507.5139

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Wildwillow Enterprises

From:	Marlene Walsh <cao@valquentin.ca>
Sent:	September 2, 2025 2:01 PM
Subject:	Committee Appointments - Summer Village of Val Quentin
Attachments:	Committee Appointments - Summer Village of Val Quentin .docx (2).pdf

Good Afternoon

We're excited to share the Committee Appointments for the following recently elected members of the Summer Village of Val Quentin Council:

Kathy Dion, Mayor
Barrie Ronaldson, Deputy Mayor
Kent Galusha, Councillor

Your council members are ready to serve our community, bringing fresh perspectives and a strong commitment to our shared future.

As with previous Councils, we look forward to the great work this new council will undertake for our municipality.

Chief Administrative Officer
Summer Village of Val Quentin
Phone: (780) 668 3182
email: cao@valquentin.ca

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COMMITTEE APPOINTMENTS
SUMMER VILLAGE OF VAL QUENTIN IN THE PROVINCE OF ALBERTA

EFFECTIVE: WEDNESDAY, AUGUST 20, 2025

Mayor
Deputy Mayor
Councillor

- Kathy Dion - Mayor
- Barrie Ronaldson - Deputy Mayor
- Kent Galusha - Councillor

COMMITTEE APPOINTMENTS

- **Alberta Beach Library**
  Mayor Kathy Dion
- **Alberta Summer Villages Association (ASVA)**
  Deputy Mayor Barrie Ronaldson
- **Development Appeal Board**
  All Council Members
- **East End Bus**
  Mayor Kathy Dion
- **FCSS and Beachwave Park**
  Mayor Kathy Dion
  Alternate: Deputy Mayor Barrie Ronaldson
- **Highway 43 Regional Waste Commission**
  Deputy-Mayor Barrie Ronaldson
  Alternate: Mayor Kathy Dion
- **Joint Tri Village Regional Meetings**
  All Council Members
- **Lake Isle & Lac Ste. Anne Stewardship Society (LILSA)**
  Deputy-Mayor Barrie Ronaldson
- **Onoway Regional Medical Clinic**
  Mayor Kathy Dion
  Alternate: Deputy Mayor Barrie Ronaldson
- **Public Works / Parks**
  Deputy-Mayor Barrie Ronaldson
  Alternate: Kent Galusha
- **Summer Villages Lac Ste Anne County East (SVLSACE)**
  All Council Members
- **SVREMP / Ste Anne Regional Emergency Management**
  Regional Director of Emergency Management &
  Director of Emergency Management - Val Quentin
  Janice Christiansen

- **SVREMP / Ste Anne Regional Emergency Management**
  Regional Deputy Director of Emergency Management & and
  Deputy Director of Emergency Management - Val Quentin
  Marlene Walsh

- **SVREMP / Ste Anne Regional Emergency Management Advisory Committee**
  Councillor Kent Galusha
  Alternate: Deputy Mayor Barrie Ronaldson

- **Tri Village Regional Sewer Services Commission**
  Councillor Kent Galusha
  Deputy-Mayor Barrie Ronaldson
  Alternate: Mayor Kathy Dion

- **Water Feasibility Distribution Committee**
  Mayor Kathy Dion
  Councillor Kent Galusha

- **West Inter Lake District Regional Water Commission (WILD)**
  Councillor Kent Galusha
  Alternate: Mayor Kathy Dion

- **Yellowhead Regional Library Appointee**
  Mayor Kathy Dion

Policy:	**Chief Administrative Officer Performance Evaluation Policy**
Policy Number:	TVRSSC-POL-24-3
Approved on:	November 13, 2024
Resolution:	24-080
Reviewed on:	

Purpose:
To outline the Annual Performance Evaluation of the Chief Administrative Officer.

Policy Statement:
The Tri Village Regional Sewage Services Commission shall implement best practices in the governance function.

Guidelines:
1. The Tri Village Regional Sewage Services Commission is committed to following good governance principles and practices.
2. The Board will complete an Annual Performance Evaluation for the Chief Administrative Officer.
3. The Annual Evaluation is to be led by the Board Chair but completed by the Board, in its' entirety.
4. The annual performance evaluation will be discussed in a closed meeting session at the Commissions September meeting or next available meeting.

Tri Village Regional Sewage Services Commission

C.A.O. PERFORMANCE EVALUATION

(If additional pages are needed for comments, please attach them.)

1. *Communication with the Board, including effective written and oral presentation and openness to Board feedback or direction.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

2. *Implementation of Board policy and assists the Board in the development of annual and long-range goals.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

3. *Staff support for the Board; anticipates and provides reports and recommendations as required by the Board.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

4. *Staff relations; demonstrates leadership and promotes professional staff performance.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

5. *Financial planning and administration; prepares and administers annual budget, which maintains a multiyear vision.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

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6. *Personal and professional development; strives to maintain current knowledge and skill levels.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

7. *Effective delivery of TVRSSC services and community relations.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

8. *Intergovernmental relationship at the Provincial, Regional and local levels.*

____ Exceeds Standards
____ Meets Standards
____ Fails to Meet Standards
____ Unable to Rate

9. *Overall evaluation of the C.A.O.'s performance.*

____ Satisfactory
____ Unsatisfactory

10. *Accomplishments: Has the C.A.O. accomplished or worked toward accomplishing the goals established by the Board? Why or why not?*

Tri Village Regional Sewage Services Commission
C.A.O. PERFORMANCE EVALUATION

11. *Strengths: Based upon your overall evaluation of the C.A.O., what areas would you list as his/her strong points as a manager?*

12. *Improvements suggested: Based upon your evaluation, what areas would you suggest the C.A.O. work on to improve his/her skills and to be more effective in specific areas or situations?*

13. *Goals for next year: What are the major goals on which the C.A.O. needs to focus in the coming year?*

Reviewed by Chair and the C.A.O this _____ day of _____, 20___.

_____ _____
Chair's Signature Date

_____ _____
Chief Administrative Officer's Signature Date

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