

**AGENDA FOR A REGULAR MEETING OF THE TRI-VILLAGE REGIONAL
SEWAGE SERVICES COMMISSION TO BE HELD JULY 14th, 2022, IN PERSON AT
THE SUNSET POINT OFFICE COMMENCING AT 7:00 P.M.**

- 1) Call to Order:
- 2) Acceptance of Agenda:
-July 14, 2022 meeting agenda (*approve agenda as is or with additions/deletions*)
- 3) Adoption of the Previous Minutes:
-May 12th, 2022 meeting minutes (*approve minutes as is or with amendments*)
- 4) Delegations: n/a
- 5) Reports:
 - a) Chairperson:
(*that the Chairperson's Report, as presented by Angela Duncan, be accepted for information*)
 - b) Administration:
 - i) Website update (working with Alberta Beach)
 - ii) Alberta Municipalities Energy Agreement update (has been signed and sent back)
 - iii) Change over of Administration update (picked up records June 13th – 7 boxes to go to archive storage and 5 boxes of current records retained in office, usb stick received, financial records training Heather)
 - iv) Request to Darwell Lagoon Commission for past letters/minutes/notes/reports
(*that the Administration Report, as presented by Wendy Wildman, be accepted for information*)
 - c) Financial Report - n/a this month, will have for next meeting
 - d) Operations: System update – Jason Madge
(*that the Operator's Report, as presented by Jason Madge, be accepted for information*)
- 6) Bylaws & Policies: n/a
- 7) Old Business: n/a
- 8) New Business:
 - a) Chief Administrative Officer and Management/Administration Services Agreement:
– proposed interim agreement for service is attached (along with previous service agreement)
(*approve interim agreement as is or with amendments*)
(*appoint Wendy Wildman as Chief Administrative Officer for the Commission*)

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p10-15

(approve Wendy Wildman as Administration signing authority for the Commission)

-discussion on advertising for future services *(direction as given by the Board at meeting time)*

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b) Sunset Point Servicing Report – attached is the March 2022 report prepared by Lakota Holdings Inc. *(direction as given by the Board at meeting time)*

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c) Water Distribution – discussion on potentially expanding the Commission to a Water and Wastewater Commission. Attached is a report previously prepared, I believe by Rick McDonald of J.R. McDonald & Associates Inc. *(direction as given by the Board at meeting time)*

d)

e)

9) Correspondence:

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a) Lac Ste. Anne County June 23rd 2022 letter on Pilgrimage Event 2022 and Event Traffic Pass

(accept Lac Ste. Anne County's June 23rd, 2022 letter on Pilgrimage Event 2022 along with the Event Traffic Pass for information, or some other direction as given by the Board at meeting time)

10) Next Meeting Date & Location: September 15th, 2022 @ 7:00 p.m.

11) Confidential Matters: n/a

12) Adjournment: