## MINUTES OF A REGULAR MEETING OF THE BOARD OF THE TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN THE PROVINCE OF ALBERTA, HELD ON NOVEMBER 10<sup>TH</sup>, 2021, AT THE SUNSET POINT OFFICE IN SUNSET POINT, AB COMMENCING AT 7:00 P.M.

### IN ATTENDANCE

Angela Duncan, Chairperson

Roger Montpellier, Member (via Zoom)

Daryl Weber, Member Alan Christiansen, Member Gwen Jones, Member Keir Packer, Member Dennis Evans, CAO Jason Madge, Manager Sandra Evans, Observer

### **ABSENT**

CALL TO ORDER The Board meeting was called to order at 7:00 p.m. by Dennis Evans.

### **ORGANIZATIONAL**

### **MEETING**

Election of a Chairperson.

Dennis Evans opened the floor to nominations.

Gwen Jones nominated Angela Duncan. No other nominations were presented. Angela Duncan elected as Chairperson.

Angela Duncan assumed the Chair for the remainder of the

meeting.

Election of a Vice Chairperson

Angela Duncan opened the floor to nominations.

Angela Duncan nominated Gwen Jones. No other nominations were presented.

Res. A21-239

Moved by Daryl Weber that nominations cease.

CARRIED

Gwen Jones elected as Vice Chairperson.

### ACCEPTANCE OF

### **AGENDA**

Res. P21-249

Moved by Daryl Weber that today's agenda, as presented,

be adopted.

CARRIED

### APPROVAL OF

MINUTES

Correction to the Minutes:

Under attendees Gwen Jones was noted as an observer

when in fact she is a member.

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Res. P21-250

Moved by Gwen Jones the Minutes of the Regular Meeting of the Board held on September 17<sup>th</sup>, 2021, be approved, as amended. CARRIED

**DELEGATIONS** 

There were no delegations for this meeting.

**NEW BUSINESS** 

System Update:

Jason Madge updated the Board on the status of the sewage

system including the lagoon.

Res. A21-240

Moved by Daryl Weber that the board accepts Jason's report for information.

CARRIED

Banking signing authority.

Res. A21-241

Moved by Angela Duncan that four people have signing authority at the ATB; Angela Duncan, Gwen Jones, Alan Christiansen & Dennis Evans.

CARRIED

2022 Budget.

Res. A21-242

The board reviewed the draft budget with Sandra Evans.

Moved by Keir Packer that the Board approves the 2022 budget as amended.

CARRIED

**BYLAWS:** 

There were no Bylaws for this meeting.

**FINANCIAL** 

Res. P21-251

Financial Reports for October:

CAO Dennis Evans presented to the Board the October financial statements as follows:

- Revenue & Expenditure Statement YTD.
- Balance Sheet as of the end of October.
- Cash Disbursement Journal for September & October.

Bank Reconciliation Reports for September & October.
 Moved by Al Christiansen that the Financial Statements for

October, as presented, be accepted for information.

clober, as presented, be accepted for information.

CARRIED

**CORRESPONDENCE** 

There was no Correspondence for this meeting.

CONFIDENTIAL

**ITEMS** 

There were no Confidential Items for this meeting.

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MEXT MEETING DATE

January 20<sup>th</sup>, 2021 at the Alberta Beach Council Chambers.

Having no further business to attend to for this meeting Angela Duncan adjourned the meeting at 8:10 p.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

Angela Duncan, Chairperson

Dennis Evans, CAO